

## RECORD OF PROCEEDINGS

Minutes of

MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

May 9, 2022

Held \_\_\_\_\_ 20 \_\_\_\_\_

The Miami Township Board of Trustees met in a work session on Monday, May 9, 2022, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Schulte called the meeting to order and led the Pledge of Allegiance.

Mr. Ferry called the roll. Attending were Mark Schulte, Ken Tracy and Mary Makley Wolff.

Mr. Wright presented a recommendation for the Board to appoint Jeff Baumgarth as the township representative to the Clermont County Land Bank. This will be a helpful tool in the abatement and demolition components of economic development as well as non-compliant properties.

Mr. Tracy made a motion to adopt resolution 2022-13 appointing Jeff Baumgarth to the Clermont County Land Reutilization Corporation pursuant to Division of Sections 5722.02 to 5722.22 of the Ohio Revised Code and dispensing with the second reading, seconded by Mary Wolff and all voted "AYE."

Mr. Wright is requesting to make conditional offers of part-time employment to FF/EMTs Madison Tamm and Trevor Myers so they may continue with our hiring process and to make conditional offers of full-time employment to FF/Medics Ian Torok and Trent Estes so they may continue with our career hiring process.

Ms. Wolff made a motion to extend a conditional offer of part-time employment to FF/EMTs Madison Tamm and Trevor Myers and to make conditional offers of full-time employment to FF/Medics Ian Torok and Trent Estes so they may continue with our career hiring process, seconded by Mr. Tracy and all voted "AYE."

Mr. Wright is requesting to make final offers of employment for the following part-time summer camp employees: Ethan Burzynski for Camp Assistant at \$9.50 per hour, Danielle Hardin for Camp Leader at \$20.00 per hour and Camp Assistant at \$12.00 per hour, Ella Sizemore for Camp Assistant at \$9.50 per hour, Kimberly Szaz for Camp Assistant at \$12.00 per hour, Zoey Wiesner for Camp Assistant at \$11.00 per hour and Sara Zdrojewski for Camp Assistant at \$9.50 per hour, all effective June 1, 2022

Mr. Tracy made a motion to make final offers of employment for the following part-time summer camp employees: Ethan Burzynski for Camp Assistant at \$9.50 per hour, Danielle Hardin for Camp Leader at \$20.00 per hour and Camp Assistant at \$12.00 per hour, Ella Sizemore for Camp Assistant at \$9.50 per hour, Kimberly Szaz for Camp Assistant at \$12.00 per hour, Zoey Wiesner for Camp Assistant at \$11.00 per hour and Sara Zdrojewski for Camp Assistant at \$9.50 per hour, all effective June 1, 2022, seconded by Ms. Wolff and all voted "AYE."

Mr. Wright is requesting to offer conditional full-time employment to David Pegg for the Facilities Maintenance position at a rate of \$20.00 per hour.

Ms. Wolff made a motion to offer conditional full-time employment to David Pegg for the Facilities Maintenance position at a rate of \$20.00 per hour, seconded by Mr. Tracy and all voted "AYE."

Mr. Wright is requesting to remove Chris Burdsall from Probationary Status as he has successfully completed the requirements of the probationary period and increase his hourly rate to \$37.10.

Mr. Tracy made a motion to release Road Maintenance Supervisor Chris Burdsall from his probationary status effective April 17, 2022 at a rate of pay of \$37.10, seconded by Ms. Wolff and all voted "AYE."

Mr. Wright is requesting to Move Lloyd Nowak from MW2 Step 1 at \$24.31 per hour to MW2 Step 2 at \$26.59 per hour effective May 2, 2022.

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Mr. Tracy made a motion to move Lloyd Nowak from MW2 Step 1 at \$24.31 per hour to MW2 Step 2 at \$26.59 per hour effective May 2, 2022, seconded by Ms. Wolff all voted "AYE."

Chief Kelly presented information on the need for video cameras to be installed at each of the four fire stations to improve the overall security of these facilities that are considered "critical infrastructure." Kraft Electric has provided the attached quote to completely outfit all four (4) fire stations with a full security and monitoring system that will be capable of storing video data for a cost not to exceed \$26,000. This cost includes all the hardware, software, labor and some additional consideration for any necessary permits that would be required for this project. He will bring the information on this capital project back to the business meeting next week.

Chief Kelly presented information requesting approval to purchase nine (9) new Thermal Imaging Cameras (TICs) for our fleet to be able to outfit the riding positions that currently do not have one assigned to them in the amount of \$11,740. We have utilized TICs for many years now on all of our fire apparatus but due to the cost of these devices early on, we decided to only use one for the company officer's riding position. The technology platform and cost has improved so much over the last few years to the point where it is now affordable to add additional units to our fleet to be able to benefit from each member of the crew having one when they enter into a smoke-filled fire environment. This request will be brought back to the Board for final approval at the business meeting.

Chief Kelly is requesting approval to purchase two (2) replacement boat motors as part our five-year vehicle replacement and maintenance plan. We currently have one (1) complete motor for Boat 27 that was purchased when Rescue 27 and Boat 27 were put into service in 2016. This motor has had extensive repair and maintenance as recently as 2021. We were informed at that time by the service provider that parts were no longer going to be available for the Evinrude motor that we were using and that it was in our best interest to look for a replacement motor. The request in the amount of \$8,954 to purchase two complete Mercury Marine boat motors from Cabela's will be brought back for formal approval at the next business meeting.

Mr. Musselman presented information on the purchase a new Freightliner Cab and Chassis to be upfitted and utilized as a primary salt truck. This truck will replace Truck 5M-12 which is on the current surplus list because it has lost an injector and is inoperable and not worth repairing. We budgeted \$175,000 for this purchase. The cab and chassis portion of the vehicle was ordered in January. It has a September build date. The original price of the cab and chassis was \$89,209. Daimler America has issued a surcharge on any un-built cab and chassis of \$3,800 bringing the total for the cab and chassis to \$93,009. This leaves \$81,991 for the upfit. Material costs for the upfit portion of the truck have risen dramatically. The current cost for the upfit is \$111,918.00 up from last year's price of \$98,000. These are state term prices (Sourcewell Contract). This leaves a remaining \$29,927 which we will need to fund from Road and Bridge Capital Improvements. K.E. Rose provided this quote and they have been the only supplier for several years and have an excellent track record for providing us with good equipment. This is for information only and he will bring this back to the Board Business Meeting.

Mr. Musselman presented information on a number of vehicles at the Service Department that they have failed to dispose of after having a few of them declared surplus. While discussing our latest truck upfit with K.E. Rose, they came to our department to review the trucks we have onsite and made us an offer to take them all off our hands for what appears to be a good price of \$17,500 (trade in value). Also included for disposal are obsolete radios and hose sections from the fire department. He will bring this information back to the business meeting requesting a resolution to dispose of the property.

Mr. Musselman presented information on a columbarium addition to Evergreen Cemetery as they have received many requests for this feature at the cemetery. He has received 2 quotes that include installation on a footer that we provide. These are based on a 48 niche (24 front and back). They are as follows: Riverview Monuments \$16,500 Georgetown Marble & Granite \$17,900 We also received a quote from Mathews Granite. Their quote is for \$9,411.60 + \$1,755 (est.) for shipping. This is an estimated total of \$11,166.60. That is a significant cost savings but we would have to find someone to install this for us which would require this being

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BEAR GRASS HARBOR  
 handled multiple times between delivery and final installation and this is a concern. This is for information only and he will bring this back to the Board Business Meeting on May 17  
 Held \_\_\_\_\_ 20\_\_\_\_\_

Mr. Wright noted that on March 14th the Board adopted a resolution supporting the vacating of the paper streets in an undeveloped subdivision known as Webber's Subdivision. The request was to vacate the dedicated but unimproved right-of-way that exists only as "paper streets". The reason was to accommodate a new subdivision that would be constructed on much larger lots that would be replatted after a vacation of the streets and lot consolidation is completed. This would be a much more practical situation than the several dozen lots of only 4,000 square feet in size that exist on the streets to be vacated. On April 20th the Board of Clermont County Commissioners met and approved the request to vacate the subject rights-of-way. The Ohio Revised Code also requires that the Board of Trustees pass a second resolution agreeing to take the necessary steps to close the unmaintained sections of the streets within Webber's Subdivision. The developer of the proposed subdivision has requested that the Board consider the Resolution at the Work Session as the County will not release construction approval until this final requirement for the street vacation is approved. Mr. Wright is recommending a motion to adopt Resolution 2022-14, a Resolution agreeing to take the necessary steps to close the unmaintained sections of Johnston Ave, Branch, Miami, Armstrong, Clermont, McFee and Leonard Streets within Webber's Subdivision and declaring an emergency.

Ms. Wolff made a motion to adopt Resolution 2022-14, a Resolution agreeing to take the necessary steps to close the unmaintained sections of Johnston Ave, Branch, Miami, Armstrong, Clermont, McFee and Leonard Streets within Webber's Subdivision and declaring an emergency, seconded by Mr. Tracy all voted "AYE."

Mr. Wright presented geotechnical engineering proposals for two landslide projects that we are receiving grants from the OPWC to repair. We are currently working on the engineering reconnaissance and design before we can bid out the construction components. With landslide repairs, it is necessary to have geotechnical services performed prior to the final design. S&ME is a geotechnical firm that is being used by the Clermont County Engineer's Office to perform their geotechnical engineering and Mr. Musselman and I solicited scope of work and pricing for S&ME to perform the work for our two projects. The work would include them bringing in a very large drill rig to take numerous core samples from each project site as part of the analysis for design. They have quoted us pricing of \$12,800 for their services for the Redbird project and \$11,100 for the Sugar Camp Road project. This is very fair given the expensive machinery and time involved for the work. The County Engineer has agreed to take the geotechnical report and design from S&ME and finish the design specs in-house for a cost savings for us. No decision is necessary at this time. He will bring this item back to the Board at the May business meeting.

Mr. Wright presented information on updating the contract for service with the Loveland Fire Department for township properties located on O'Bannonville Road. Now that almost all of the Grail property has been annexed into the City of Loveland for the purposes of supplying utilities for new development, it is necessary to discuss revising our contract with LSFDF. The tentative agreement we are discussing with LSFDF is to have the contract amount be equal to the total Fire and EMS levy funds collected from the five single family homes in Miami Township on O'Bannon Road. This seems fair, equitable and easy to track and emit. The cost for 2022 is estimated to be \$3,545.31. Law Director Braun and I will coordinate revisions to the current contract with Chief Ott Huber of the Loveland Symmes Fire Department. No action is necessary currently. A proposed contract will be brought to the Board for consideration at your May Business meeting.

Mr. Elliff requested to set a hearing date for Zoning Case #582 which was recommended for approval at the May 5, 2022 Zoning Commission meeting. He recommended to set the meeting on June 8, 2022 at 7:00pm.

Ms. Wolff made a motion to set the hearing date for Case #582 for June 8, 2022 at 7:00pm, seconded by Mr. Tracy all voted "AYE."

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Minutes of PUBLIC COMMENTS: None

Meeting

Mr. Tracy made a motion to go into executive session:

Held

1. ~~Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment, pursuant to Section 121.22(G)(4) of the Ohio Revised Code.~~<sup>20</sup>
2. To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance which is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project, pursuant to Section 121.22 (G)(8)

seconded by Ms. Wolff, all voted "AYE"

Mr. Tracy made a motion to come out of Executive Session, seconded by Ms. Wolff, all voted "AYE".

The meeting was adjourned at 8:30 pm.

ATTEST:

  
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 Eric C. Ferry, Fiscal Officer

  
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 Mark C. Schulte, Chairperson