

RECORD OF PROCEEDINGS

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held April 18, 2023 20

The Miami Township Board of Trustees met in their monthly Business Meeting on Tuesday, April 18, 2023, at 7:00 p.m. at the Miami Township Civic Center. Chairperson Tracy called the meeting to order and led the Pledge of Allegiance.

Mr. Wright was appointed as acting Fiscal Officer and called the roll. Attending were Mark Schulte, Ken Tracy, and Mary Makley Wolff.

Chief Mills announced the promotion of Hunter Willoughby to Corporal and Chief Kelly announced the promotion of Jon McKinnish to District Chief and pinning ceremonies were held.

Department heads presented their monthly reports for March.

Ms. Wolff made a motion to pay the bills of the Township. including 201 checks numbered 144108 through 144308 and 57 electronic payments numbered 2963 to 3019 for the total amount of \$1,666,386.69. In addition, approve the following net payroll expenses, seconded by Mr. Schulte and all voted "AYE."

Direct Deposit Date	Amount
03/24/23	\$ 332,910.61
04/07/23	\$ 334,497.39
04/31/23	\$ 338,619.35 (Retention - Grant Funded)

Mr. Wright presented the need for a Then and Now Certificate in the amount of \$201,122.02. Mr. Schulte made a motion to adopt Resolution 2023-14 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$201,122.02 and declaring an emergency, seconded by Ms. Wolff and all voted "AYE."

Mr. Wright recommended the following actions for personnel:

Police Department

Grant the reassignment of Hunter Willoughby to Police Corporal at a pay rate of \$43.08 per hour effective April 30, 2023.

Fire Department

Promote Lt. Jonathan McKinnish to the rank of Deputy Chief of Administration with an annual salary of \$105,073.07 effective April 30, 2023 with a 6 month probationary period.

Make a final offer of employment to Stephen Daniel Meade for full-time Firefighter Paramedic at \$31.10 per hour effective April 30, 2023.

Make a final offer of employment to Alexander Beltran for full-time Firefighter Paramedic at \$25.31 per hour effective April 30, 2023.

Make a final offer of seasonal employment to Reagan Schultze for hydrant maintenance technician at \$15.00 per hour effective April 30, 2023.

Make a final offer of seasonal employment to Ethan Morgenthaler for hydrant maintenance technician at \$15.00 per hour effective April 30, 2023.

Accept the resignation of Luke Laselle, part-time fire employee, effective April 15, 2023.

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Accept the resignation of Jared Jetter, part-time fire employee, effective April 15, 2023.

Service Department

Accept the resignation of George Lucas, part-time maintenance worker, effective April 15, 2023.

Ms. Wolff made a motion to accept the personnel recommendations as stated, seconded by Mr. Schulte and all voted "AYE."

Chief Mills presented bids for pistol lights and holsters for all sworn officers. This is quickly becoming an industry standard due to after-action reports in critical incidents pointing at how much more efficient and effective they are versus holding a flashlight and a pistol. The mounted lights will help officers positively identify targets in low-light conditions.

Chief Mills collected competing bids for both the Streamlight TLR-1HL LED Weaponlight and Safariland Level III Retention duty holsters. The competing bids for 50 pistol lights are: Kiesler \$6,866.00, Amazon \$6,912.00, Range USA \$7,749.50, and Galls \$8,161.50. The competing bids for light compatible duty holsters are: Kiesler \$4,619.45, Safariland \$6,545.00 and Galls \$7,255.50.

Mr. Schulte made a motion to approve the purchase of pistol lights and holsters from Kiesler for \$11,485.45, seconded by Ms. Wolff and all voted "AYE."

Mr. Wright presented a \$25,900 quote from Choice One Engineering for design services related to the improvement of pedestrian and bicyclist safety as well as handicapped accessibility to and from the Little Miami Bike Trail in the Miamierville neighborhood. The project, funded by a Community Development Block Grant, would involve constructing a five foot wide concrete sidewalk on the south side of SR 126 between Main Street and the Little Miami Bike Trail and on the north side of Loveland-Miamierville Road from the Bike Trail to where a path for a future subdivision is proposed.

Ms. Wolff made a motion to approve an agreement with Choice One Engineering for the Miamierville sidewalk design in the amount of \$25,900, seconded by Mr. Schulte and all voted "AYE."

Chief Kelly is requesting approval to purchase two (2) additional laptop computers through Lenovo for the new Deputy Chief of Administration and Division Chief of Community Risk Reduction. We would be adding these two devices to our network and would allow both positions to use them remotely with the remote desktop server. InTrust has approved the purchase and addition of these devices to our account.

We are recommending purchase through Lenovo online like we have done with the last three laptop computer purchases after consulting with InTrust. The government pricing that we can realize through Lenovo directly is better than the pricing that InTrust can offer us as a "pass through" purchase.

Mr. Schulte made a motion to approve the purchase of two Lenovo Laptops in the amount of \$3711.40, seconded by Ms. Wolff and all voted "AYE."

Chief Mills noted that the Clermont County SWAT Team Lieutenant informed him that five of our eight ballistic vests are expiring this year. They have sought bids and the team managed by the Clermont County Sheriff's Office has chosen Vance's Law Enforcement. The five ballistic vests will cost no more than \$15,572.35. This was not

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budgeted in our capital expenses; however, it's an item that would sideline five of our SWAT officers if they don't have the new vests.

Ms. Wolff made a motion to accept and proceed with the ordering of five ballistic vests from Vance's Law Enforcement at a cost not to exceed \$15,572.35, seconded by Mr. Schulte and all voted "AYE."

Chief Kelly is requesting approval to replace the majority of the existing headset communication devices in our existing fire apparatus due to age, wear and tear, and the cost of maintenance. This project was budgeted as a capital expense for 2023 since we knew we wanted to make these replacements in all the vehicles at once for uniformity across the fleet. Most of our existing wired headsets are well over ten years old at this point and are starting to require complete replacement.

DC Jetter was able to solicit two quotes on the Firecomm headsets, which is the brand that we currently use and have had great success with over the years. The vehicles already have the infrastructure in place to make the switch with relative ease, but we are requesting to update our cadre of headsets to realize the benefits of going wireless through Bluetooth connections. You will note in the two quotes that the total cost reflects the installation of the wireless core and charging stations, all programming, and the headsets themselves. The ability to go wireless will hopefully save on the wear and tear that corded headsets experience with broken wires and it will allow us to utilize the headsets outside of the vehicle, generally in the range of 90 – 300 ft. This will allow the apparatus operator to wear one while operating outside of the vehicle to maintain radio communication with the crew, as well as for vehicle backing operations when split-second communication with the driver can be critical.

The two quotes are as follows:

- Mobilcomm = \$30,490.90
- Parr Public Safety Equipment = \$36,243.00

Mr. Schulte made a motion to purchase headset communication devices through and contract with Mobilcomm for their installation at a cost not to exceed \$30,490.90, seconded by Ms. Wolff and all voted "AYE."

Chief Mills presented information on the purchase of an in-stock vehicle from Beechmont Ford. The order for a Ford F-150 was put in July 2022 and still does not have a build date and may be cancelled as many fleet vehicle orders have been put to the back of the line for production. In July, the Board approved the purchase of the F-150 at a total cost of \$47,185.00. With the price increase over the last nine months for a similarly equipped vehicle, the cost of the vehicle is now \$49,250. A cost increase of \$2,065.

Ms. Wolff made a motion authorizing the Police Department to proceed with the vehicle purchase from Beechmont Ford at a cost not to exceed \$49,250, seconded by Mr. Schulte and all voted "AYE."

Mr. Musselman presented information from the bid opening conducted on April 4, 2023, at 2:00 pm for the 2023 Miami Riverview Park Resurfacing Project. We received the following bids:

Engineers Estimate	Base Bid	\$208,656.45
Barrett Paving	Base Bid:	\$186,055.50
Rack & Ballauer	Base Bid:	\$182,596.25

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behaviors that are prohibited, and how to recognize and report any concerns about suspected or observed child abuse to the appropriate authorities, as required by state law. The new Safety of Minors Policy will be added to the Personnel Policies and Procedures Manual.

Ms. Wolff made a motion to approve the revised Miami Township Policies and Procedures Manual, seconded by Mr. Schulte and all voted "AYE."

Mr. Wright reminded the Board that in April of 2022 the Township moved its property and casualty insurance coverage from the Tokio Marine HCC Public Risk plan to Travelers through local broker Marsh & McLennan. Our current plan will expire on April 19th.

Our brokers Andy Watson and Joe Woods from the local Marsh & McLennan office were in attendance. We have generally had lower claims than similarly sized organizations and for the past few years we typically saw very small increases to our premium. Recently, though, we have experienced an increase locally and regionally in the frequencies of tornadoes and other serious weather events that cause large losses for the insurance industry. We have the option to cancel with a thirty-day notice.

Our broker is recommending that we renew our Property and Casualty insurance plan with Marsh & McLennan Agency for the HCC Public Risk Plan.

Mr Schulte made a motion to maintain our Property & Casualty insurance with Marsh & McLennan for the Travelers Package, seconded by Ms. Wolff and all voted "AYE."

Public Comments:

Marvin Hudson, 5969 Pinto Place, provided information on Run for the Poor on June 10th to benefit St. Vincent DePaul.

Chris Benjamin, 6749 Oak Bark Drive, asked to have the Service Department look at a drainage structure in his front yard that has become a safety hazard.

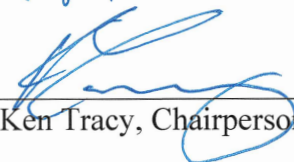
Stephen Drennan, 193 Donnelley Drive, addressed the Board regarding code enforcement issues he is having with his property.

There being no other business the meeting was adjourned at 8:15pm.

ATTEST:



Jeff Wright, Acting Fiscal Officer



Ken Tracy, Chairperson