

MIAMI TOWNSHIP BOARD OF TRUSTEES

FEBRUARY 20, 2013

The Miami Township Board of Trustees met in regular session on Wednesday, February 20, 2013 at 7:00 PM. Trustee Karl Schultz called the meeting to order. Scout Troops #128 and #468 led the Pledge of Allegiance. The invocation was given by Ken Tracy. Fiscal Officer, Eric C. Ferry, called the roll. Attending were Trustees Karl Schultz, Ken Tracy and Mary Makley Wolff. Mrs. Wolff made a motion to approve the minutes of the January 23, 2013 Trustee business meeting, the February 4, 2013 Trustee special meeting and the February 11, 2013 Trustee work session, seconded by Mr. Tracy. Upon roll call, all voted "AYE."

Correspondence: None

Proclamations & Special Presentations: None

Department Reports: A representative of each department presented a report of activities during the month of January 2013.

Finance	Mr. Ferry
Fire/EMS	Chief Whitworth
Police	Assistant Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mr. Mantle
Administrator/Com Dev	Mr. Fronk

Old Business: None

New Business: Mr. Tracy made a motion to pay the bills of the Township with 186 checks numbered 113824 - 114010 and 15 electronic checks numbered 105 - 120 for the total amount of \$758,074.32 plus payroll and payroll taxes for the week of 01/19/2013 in the amount of \$383,630.89 and payroll and payroll taxes for 02/02/2013 in the amount of \$369,255.21, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised the Board of the need for a Then and Now Certificate for payment of various expenditures totaling \$44,274.09.

Mrs. Wolff made a motion to adopt **Resolution 2013-03** authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$44,274.09, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk presented the following personnel actions for the Board's consideration: to grant conditional offer of employment to Emily Poole as a Recreation Assistant, Elizabeth Knueven as Recreation Assistant, Nick Burgess as Recreation Assistant and to Richard Bateman as Recreation Assistant.

Mr. Tracy moved to approve the Recreation Department personnel actions as presented, seconded by Mrs. Wolff with all voting "AYE".

For the Fire Department to extend a final offer of employment to Jeffrey Moore for the position of Full-Time Firefighter/Paramedic at a rate of \$21.50 per hour effective February 27, 2013; to withdraw the conditional offer of employment for Full-Time Firefighter/Paramedic from Joseph Stoffolano and Ryan Wesseling; to extend a Conditional Offer of Employment to Christopher Luebbe and Jonathon McKinnish for the position of Full-Time Firefighter/Paramedic; to remove Matthew Stultz from probation effective February 17, 2013. His position is Part-Time Firefighter2/EMT with a Base Rate of \$13.97/hr; Day Rate of \$18.18/hr and Night Rate of 15.30/hr and to change the employment date for Jason Witte, Probationary Part-Time Firefighter 2 / Paramedic from February 3, 2013 to February 20, 2013

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Mrs. Wolff moved to approve the Fire/EMS Department personnel actions as presented, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk recommended the Board combine the positions of Zoning Administrator and community Development Director. Mr. Fronk prepared a new job description for Community Development Director that incorporates the responsibilities of the Zoning Administrator and is recommending the Board approve the new job description for the community development Director.

Mr. Tracy moved to approve the revised job description for the position of Community Development Director, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk is recommending the Board promote Mr. Lou Ethridge to the position of Community Development Director with a 6 month probationary period effective January 20, 2013 at an effective annual salary of \$65,000.00.

Mr. Tracy moved to promote Mr. Lou Ethridge to the position of Community Development Director with a 6 month probationary period effective January 20, 2013 at an effective annual salary of \$65,000.00, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised that there is a need to make a minor amendment to the approved 2013 appropriations in order to provide consistency with the 2013 Township Budget. The 2013 Appropriation Resolution showed a carry-over in the Carespring Tax Increment Finance District of \$8,094.00. These funds were expended in 2012 and there was no carry-over in the fund and no new revenue is anticipated. Mr. Fronk is recommending the Board adopt a resolution amending the Township's 2013 Annual Appropriations.

Mrs. Wolff made a motion to adopt **Resolution 2013-04** a resolution amending the Township's 2013 Annual Appropriations, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk presented a contract with Skyhawks Sports Academy to provide summer sports camps. It is the identical contract we have had in the past. The contract has been reviewed by legal counsel as to form and is recommending the Board approve the contract.

Mr. Tracy moved to approve the Skyhawks Sports Academy contract for 2013 to provide summer sports camps, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised that the Service Director has received the 2012 Township Highway System Mileage Certification form from the Ohio Department of Transportation and the total certified highway mileage the Township is responsible for maintaining, as of December 31, 2012, was 152.222 miles, which is up 1.26 miles from 2011. The certification was reviewed and approved by the County Engineer and Mr. Mantel, Service Director, reviewed the certification and agrees with the calculation. Mr. Fronk is recommending the board accept the 2012 Township Highway System Mileage Certification.

Mrs. Wolff moved to accept the 2012 Township Highway System Mileage Certification, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk presented a list of Township streets, in platted subdivisions, where a speed reduction survey has never been conducted. It is being recommended the speed limit be reduced from 55 mph to 25 mph on these streets.

Mrs. Wolff made a motion to adopt **Resolution 2013-05** a resolution lowering the speed limit on certain streets in Miami Township, seconded by Mr. Tracy with all voting "AYE".

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Mr. Fronk advised that the Fire/EMS Department has submitted a request to send Dean Miracle, Brian Gulat and Dan Berkebile to the Fire Department Instructor's Conference in Indianapolis, Indiana from April 22 through April 27, 2013 at a total cost not to exceed \$4,160.00.

Mr. Tracy moved to approve the Fire/EMS Department out of Township travel request, seconded by Mrs. Wolff with all voting "AYE".

Public Comment: Mr. Lou Ethridge came forward to thank the Board for their confidence in him and his work and he will be aggressively working on updating the zoning resolution.

Mr. Marv Hudson came forward to remind the Board of St. Vincent de Paul's Run for the Poor that will be June 8th. Also, he asked about finding a location for the banner. Mr. Hudson also discussed lane markings for no left turn from westbound St. Rt. 28 to southbound I-275.

Ms. Rachel Christian came forward to state she is the Field Representative, for Hamilton and Clermont Counties, for Congressman Brad Wenstrup and she is here to extend their services.

With no further business to come before the Board, Mr. Schultz adjourned the meeting at 7:46 p.m.

ATTEST: _____
Eric C. Ferry, Fiscal Officer

Karl Schultz, Chairperson