

MIAMI TOWNSHIP BOARD OF TRUSTEES

JUNE 18, 2013

The Miami Township Board of Trustees met in regular session on Tuesday, June 18, 2013 at 7:00 PM. Trustee Karl Schultz called the meeting to order and led the Pledge of Allegiance. The invocation was given by Pastor Eric George from Mulberry Community Church. Fiscal Officer, Eric C. Ferry, called the roll. Attending were Trustees Karl Schultz, Ken Tracy and Mary Makley Wolff. Mrs. Wolff made a motion to approve the minutes of the May 21, 2013 Trustee business meeting and the June 10, 2013 Trustee work session seconded by Mr. Tracy. Upon roll call, all voted "AYE."

Correspondence: None

Proclamations and Special Presentations: None

Department Reports: A representative of each department presented a report of activities during the month of May 2013.

Community Development	Mr. Ethridge
Finance	Mr. Ferry
Fire/EMS	Chief Whitworth
Police	Chief Bailey
Recreation	Mrs. Wilson
Service	Mr. Mantel

Old Business: None

New Business: Mr. Tracy made a motion to pay the bills of the Township with 284 checks numbered 114829 - 115113 and 14 electronic checks numbered 177 - 191 for the total amount of \$1,251,851.85 plus payroll and payroll taxes for the week of 05/25/2013 in the amount of \$349,590.70 and payroll and payroll taxes for the week of 06/08/2013 in the amount of \$409,379.50, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised the need of a Then and Now Certificate in the amount of \$4,866.49.

Mrs. Wolff moved to adopt **Resolution 2013-23** authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$4,866.49, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk presented the following personnel actions for the Board's consideration. In the Recreation Department to offer Conditional Employment to Barb Brown for the position of Recreation Front Desk Receptionist and Thomas Myers as a Recreation Volunteer.

Mr. Tracy moved to approve the Recreation Department's personnel actions as presented, seconded by Mrs. Wolff with all voting "AYE". It was noted that Nancy Haines has resigned her part-time position in the Recreation Department to accept a full-time position elsewhere. The Board agreed that Mrs. Haines was a great asset to the department, and the Township, both inside the office and outside and she will be greatly missed.

In the Police Department, to appoint Cliff Rowland as volunteer employee member of the Citizens Police Academy Alumni Association.

Mr. Tracy moved to approve the Police Department personnel action as presented, seconded by Mrs. Wolff with all voting "AYE".

In the Fire Department, to accept the resignation of Bradley Dungan and Jason Witte, part-time Firefighter/Paramedics, effective June 18, 2103; to remove from probation Kevin Johnson, part-time Firefighter 2/EMT with a new rate of Base - \$13.97 Day - \$18.18 and Night - \$15.30 effective 6-23-2013 and to offer Conditional Employment too John Anderson, Christopher Day and Mathew Laney as volunteers.

MIAMI TOWNSHIP BOARD OF TRUSTEES

JUNE 18, 2013

Mrs. Wolff moved to approve the Fire Department personnel actions as presented, seconded by Mr. Tracy with all voting "AYE".

In the Service Department, to grant employment to Deon Walker and Brandon Sevier for the position of part-time Maintenance Worker at a rate of \$10.50 per hour effective July 3, 2013.

Mrs. Wolff moved to approve the Service Department personnel actions as presented, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised the Township is required by State law to adopt and deliver to the Clermont County Auditor's Office by July 20th the 2014 Preliminary Tax Budget. Before the Preliminary Tax Budget can be adopted a public hearing must be held. Mr. Fronk is recommending the hearing be held at 6:30 p.m. on July 16, 2013 at the Civic Center.

Mr. Tracy moved to set a public hearing date of July 16, 2013 at 6:30 p.m. for the 2014 Preliminary Tax Budget at the Miami Township Civic Center, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised the Fire and EMS Department is requesting the Board of Trustees adopt the 2011 Ohio Fire Code. It was not adopted when it was first released because of amendments that were to be made to the code. With the amendments the department is comfortable adopting the 2011 Ohio Fire Code. This must be done by resolution.

Mrs. Wolff made a motion to adopt **Resolution 2013-24** a resolution authorizing the Ohio Fire Code, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised that every two years Miami Township needs to renew its Agreement with Integrys Energy Services for the Gas Aggregation Program. The new contract is the same as past contracts and it has been reviewed as to form by the Law Director.

Mr. Tracy moved to authorize the Township Administrator to execute a two year Agreement with Integrys Energy Services to provide Gas Aggregation to Miami Township, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised the Board that six bids were received for the parking lot expansion project at Community Park. The bids were reviewed by Mr. Mantel, Service Director, and he found J.K. Meurer Corp. to be the lowest and best bid at \$128,119.40. The bid is within the engineer's estimate and Mr. Fronk and Mr. Mantel are recommending the Board accept the bid and enter into a contract with J.K. Meurer Corp. for the parking lot expansion project and authorize the Township Administrator to execute a contract between Miami Township and J.K. Meurer Corp in an amount not to exceed \$128,119.40.

Mrs. Wolff moved to accept the bid from J.K. Meurer Corp. for the parking lot expansion project and authorize the Township Administrator to execute a contract between Miami Township and J.K. Meurer Corp. in an amount not to exceed \$128,119.40, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised the Board that Mr. Ethridge, Community Development Director, and Mr. Braun, Township Law Director, have been working on amending the Township Property Maintenance Code. The amendment reflects some major re-formatting of existing language and the addition of Civil Citations to the Enforcement section. The amendment is complete and the Board may proceed with the proposed amendment to the Property Maintenance Code. This needs to be done by resolution and with two readings.

MIAMI TOWNSHIP BOARD OF TRUSTEES

JUNE 18, 2013

Mr. Tracy made a motion to adopt **Resolution 2013-25** a resolution amending the Miami Township, Clermont County, Ohio Property Maintenance Code, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk presented a list of properties with high grass and weeds that need to be declared a nuisance, by resolution.

Mrs. Wolff moved to adopt **Resolution 2013-26** a resolution authorizing the abatement, control or removal of vegetation, garbage, refuse or debris, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk presented a list of streets within platted subdivisions that have never had a speed reduction survey. These streets were found to have speed limits of 55 mph. The Service Director, Mike Mantel, is recommending the speed limit on the streets be reduced from 55 mph to 25 mph.

Mr. Tracy moved to adopt **Resolution 2013-27** a resolution lowering the speed limit on certain streets in Miami Township, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised the Board that Robert McFadden, Zoning Commission member, has moved out of the Township and is no longer on the Zoning Commission Board. He is recommending the Board of Trustees appoint the current alternate, Mr. Lasserre Bradley, to fill the unexpired term of Mr. McFadden and to advertise for an alternate.

Mr. Tracy moved to accept the resignation of Mr. Robert McFadden from the Miami Township Rural Zoning Commission and appoint Mr. Lasserre Bradley to fill his unexpired term through December 2016 and to authorize staff to advertise for the vacant alternate position of the Zoning Commission, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk presented two out of Township travel requests. One to send Lt. Glenn Bischof to the Firehouse Education and Training (FHETS) Conference in Phoenix, AZ from September 9 through September 14 at a cost not to exceed \$2,345.00 and a request to send Mike Mantel and Allen Leab to the 2013 American Public Works Association Congress and Exposition in Chicago, IL from August 24 through August 28 at a cost not to exceed \$3,030.00.

Mrs. Wolff moved to approve the two out of Township travel requests as presented, seconded by Mr. Tracy with all voting "AYE".

Public Comment: Mr. Bill Knepp came forward regarding possibly adding "Thee" to Miami Township's identification, they are still accepting donations for the Spirit of 76 monument, the staff of the Recreation and Service Departments have been a great help, July 27th will be declared Spirit of 76 Day by the County Commissioners and thanked the citizens for their donations. The Board thanked Mr. Knepp for his efforts with this endeavor.

Mr. Robert Wetick of Scarlet Maple came forward regarding a large sink hole in his yard, caused by a pipe, and asked if they had been out to look at it recently. Mr. Wetick asked for a written statement from Mr. Braun, Law Director, regarding who is responsible for the correction of this problem and he is very upset that the county said there has been no inspection on the pipe.

Mr. Ken Welch of Scarlet Maple came forward regarding water leaking into his basement. Mr. Welch believes the sink hole issue, or other ruptured pipe underground, is causing the water in his basement.

MIAMI TOWNSHIP BOARD OF TRUSTEES

JUNE 18, 2013

Ms. Diane Welch of Scarlet Maple came forward regarding the sink hole issue and getting help with correcting it. Ms. Welch does not understand how two property owners can be responsible for fixing this issue that services all the homes on three streets.

Executive Session: Mr. Tracy made a motion to go into Executive Session to discuss the employment and compensation of a public employee Pursuant to Section 121.22(G)(1) of the Ohio Revised Code, to discuss pending or imminent litigation Pursuant to Section 121.22(G)(3) of the Ohio Revised Code and to discuss preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment Pursuant to Section 121.22(G)(4) of the Ohio Revised Code, seconded by Mrs. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 8:56 p.m.

ATTEST: _____
Eric C. Ferry, Fiscal Officer

Karl Schultz, Chairperson