

MIAMI TOWNSHIP BOARD OF TRUSTEES

JULY 16, 2013

The Miami Township Board of Trustees met in regular session at the Miami Township Civic Center on Tuesday, July 16, 2013 at 7:00 PM. Trustee Karl Schultz called the meeting to order and a young man by the name of Sam led the Pledge of Allegiance. The invocation was given by Ken Tracy. Fiscal Officer, Eric C. Ferry, called the roll. Attending were Trustees Karl Schultz, Ken Tracy and Mary Makley Wolff. Mrs. Wolff made a motion to approve the minutes of the June 18, 2013 business meeting as presented, seconded by Mr. Tracy. Upon roll call, all voted "AYE."

Correspondence: None

Proclamations and Special Presentations: Mr. Bill Knepp came forward to speak of the dedication of the Korean War Memorial.

Department Reports: A representative of each department presented a report of activities during the month of June 2013.

Community Development	Mr. Ethridge
Finance	Mr. Ferry
Fire/EMS	Chief Whitworth
Police	Chief Bailey
Recreation	Mrs. Thibodeau
Service	Mr. Mantel

Old Business: None

New Business: Mr. Tracy made a motion to pay the bills of the Township with 208 checks numbered 115114 - 115322 and 16 electronic checks numbered 192 - 208 for the total amount of \$691,340.40 plus payroll and payroll taxes for the week of 06/22/2013 in the amount of \$356,667.85 and payroll and payroll taxes for the week of 07/06/2013 in the amount of \$380,072.12, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised the Board of the need for a Then and Now Certificate in the amount of \$4,092.40.

Mrs. Wolff moved to adopt **Resolution 2013-28** authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$4,092.40, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk presented personnel actions to the Board for their consideration. In the Fire Department to approve the resignations of Matthew Poppe, part-time Firefighter/Paramedic effective June 18, 2013, Dana Nichols, part-time Firefighter/paramedic effective July 22, 2013 and Rob Brinkman Emergency Response Volunteer effective July 16, 2013. Also to give final offer of employment to Steve Lantman, part-time Firefighter 2/EMT with a base rate of \$13.47, day rate of \$17.68 and a night rate of \$14.80 effective July 21, 2013 and to promote Kevin Johnson as part-time Firefighter 2/paramedic with a base rate of \$16.18, day rate of \$20.39 and a night rate of \$17.51 effective July 21, 2013.

Mr. Tracy moved to approve the Fire Department personnel actions as presented, seconded by Mrs. Wolff with all voting "AYE".

For the Recreation Department, Mr. Fronk recommended the Board grand employment to C. Thomas Myers as Recreation Volunteer effective July 17, 2013 and to terminate the employment of Julie Bullock effective December 31, 2012.

Mr. Tracy moved to approve the Recreation Department personnel actions as presented, seconded by Mrs. Wolff with all voting "AYE".

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Mr. Fronk advised the Board that the Township is required by State law to adopt and deliver the 2014 Preliminary Tax Budget to the Clermont County Auditor's Office by July 20, 2013. This is not the operating budget, it is an estimate of 2014 revenue and expenses. A public hearing on the 2014 Preliminary Tax Budget was held at 6:30 p.m. on July 16, 2013 at the Miami Township Civic Center.

Mrs. Wolff moved to approve the Miami Township 2014 Preliminary Tax Budget, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised that on June 26, 2013 the County Tax Commission and County Auditor held a meeting with Clermont County local governments relating to the future distribution of Local Government funds. Several alternatives to the state formula were discussed and the most popular alternative was to maintain the current distribution method. Miami Township will receive approximately \$103,095 each year beginning in 2014 through 2018. The County requires a Resolution to adopt an alternative distribution method of Local Government Funds.

Mr. Tracy made a motion to adopt **Resolution 2013-29** a resolution authorizing adoption of an Alternative Method of Apportionment of the Undivided Local Government Fund, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised that over the last several months, Mr. Ethridge and Mr. Braun have been working on amending the Township Property Maintenance Code. The amendment reflects major re-formatting of existing language and the addition of Civil Citations to the Enforcement section. The amendment is complete and the Board may proceed with the proposed amendment to the property maintenance Code. The resolution requires two readings and the first reading was done at the June 18, 2013 Trustee business meeting. This will be the second and final reading. Mr. Fronk is recommending the Board adopt Resolution 2013-25 amending the Township Property Maintenance Code.

Mrs. Wolff made a motion to adopt **Resolution 2013-25** a resolution amending the Miami Township, Clermont County, Ohio Property Maintenance Code, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk reminded the Board of the Dog Days soccer tournament at Miami Meadows held August 15th through 18th. The contract between Dog Days Tournament/CSA and Miami Township is the same as the contract adopted last year for this event. The organizers of the event will pay Miami Township \$3,500.00 for use of the fields that weekend. Mr. Fronk is recommending the Board enter into this contract.

Mr. Tracy moved to enter into a contract with Dog Days Tournament/CSA for the purpose of conducting a soccer tournament August 15 through August 18 and authorize staff to execute the contract, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised the Board that the Miami Township Fire/EMS Department has an on-going relationship with Sinclair Community College, UC and Cincinnati State in providing on the job clinical experience to EMT, Advanced EMT and Paramedic students enrolled in programs at these school. It is time to renew the Affiliation Agreement with Sinclair community college. This program has been very successful over the years and offers students' excellent training. Mr. Fronk is recommending the Township continue this affiliation with Sinclair Community College. Mr. Braun, Law Director, has approved the Agreement as to form.

Mr. Tracy moved to approve an Affiliation Agreement between Miami Township Fire and EMS and Sinclair Community College and authorize the Fire Chief to execute the Agreement, seconded by Mrs. Wolff with all voting "AYE".

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Mr. Fronk presented information regarding property acquisition and explained that over the last two years staff has been researching, planning, compiling data analysis and negotiating for property for a future Fire/EMS Station. The Township has the opportunity to purchase land at a location studies have shown to be ideal for providing fire/EMS services to the southeastern portion of the Township. The Township would be proactive in securing land now for future development. This property is located on Sugar Camp Road just off of St. Rt. 131 and the Township would be able to purchase the property for \$275,000.00 for the commercially zoned property. Mr. Fronk explained that the Township will use Tax Increment Finance funds to purchase the property, which are separate from the township General Fund dollars. Tax Increment Funds will also be used to construct the new station. There is no timetable for the construction of the Fire/EMS Station. Miami Township has a 150 day due diligence period before closing on the purchase of the land. Mr. Fronk and Mr. Braun, Township Law Director, highlighted the purchase agreement noting they have secured the right for future expansion/improvement of the intersection of St. Rt. 131 and Sugar Camp; easement for signage on property; there will be utility relocation at that area; a phase one environmental study will be done; we do not know when the construction of the firehouse will occur as there are a number of things that need to be worked out before that can happen however, we had the opportunity to purchase this piece of property in a good location before the economy took off again and prices would have gone up or it could have been purchased by someone else; this is probably the fastest growing part of the Township and studies have shown this is the area to put a new station. Mr. Fronk is recommending the Board approve the agreement between Milford Office Park, Inc. and Miami Township to purchase the 1.12 acres of land and further recommend the Board authorize the Township Administrator to execute the agreement.

Mrs. Wolff moved to approve the agreement between Milford Office Park, Inc. and Miami Township to purchase the 1.12 acres of land and authorizes the Township Administrator to execute the agreement, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised of the need for a nuisance abatement on five properties in Miami Township and recommended the Board adopt a nuisance abatement resolution.

Mrs. Wolff moved to adopt **Resolution 2013-30** a resolution authorizing the abatement, control or removal of vegetation, garbage, refuse or debris for the attached listed properties, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk presented a list of streets within platted subdivisions that still have a speed limit of 55 mph and is recommending the Board adopt a resolution lowering the speed limit to 25 mph.

Mr. Tracy made a motion to adopt Resolution 2013-31 a resolution lowering the speed limit on certain streets in Miami Township, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk presented two out of Township travel requests. One for Lou Ethridge to attend the APA Ohio Planning Conference in Cleveland, Ohio from September 25 – 27 at a cost not to exceed \$1,057.00 and a request to send Allen Leab and Joe Stubblefield to the Playground Safety Course and Exam in Columbus, Ohio from September 23 – 25 at a cost not to exceed \$1,727.00.

Mr. Tracy moved to approve the out of Township travel requests as presented, seconded by Mrs. Wolff with all voting "AYE".

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Public Comment: Mr. Richard Christopher, of Sagebrush Ct., came forward to discuss the recent flooding on his street and in the subdivision. Mr. Christopher asked about the responsibility of the storm water and sewer systems and the standard used for putting them in.

Mr. Fronk advised that he has spoken with county departments regarding their issue and is working with Mr. Mantel, Miami Township Service Director, to set up a meeting with residents, county storm water and sewer departments and the Township. Mr. Mantel explained the difference between storm water and sanitary sewer water and who is responsible for each.

Mr. Mark Fister of 6225 Rustler Ct., spoke regarding the flooding issues in Tanglewood Subdivision and a catch basin that is sinking in the cul-de-sac. The Board assured the residents they contacted the county as soon as they were aware of the flooding in their subdivision. Mr. Fronk stated he and Mr. Mantel will be setting up a meeting with Township and County departments to discuss these issues. The Board also suggested the residents approach the County Commissioners about revisiting a possible assessment district.

Mr. Charles Brewer came forward to thank the paramedics for their assistance with his wife.

Mr. Tracy made a motion to go into Executive Session to discuss preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to Section 121.22(G)(4) of the Ohio Revised code, seconded by Mrs. Wolff with all voting "AYE".

Mr. Tracy made a motion to come out of Executive Session, seconded by Mrs. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 9:17 p.m.

ATTEST: _____
Eric C. Ferry, Fiscal Officer

Karl Schultz, Chairperson