

MIAMI TOWNSHIP BOARD OF TRUSTEES

AUGUST 20, 2013

The Miami Township Board of Trustees met in regular session on Tuesday, August 20, 2013 at 7:00 PM. Trustee Karl Schultz called the meeting to order and led the Pledge of Allegiance. The invocation was given by Ken Tracy. Fiscal Officer, Eric C. Ferry, called the roll. Attending were Trustees Karl Schultz, Ken Tracy and Mary Makley Wolff. Mr. Tracy made a motion to approve the minutes of the July 16, 2013 Trustee special meeting for the Tax Budget, the July 16, 2013 Trustee business meeting, the July 29, 2013 Trustee special meeting, the July 30, 2013 Trustee special meeting and the August 12, 2013 Trustee work session, seconded by Mrs. Wolff. Upon roll call, all voted "AYE."

Correspondence: Mr. Ferry read a letter from Angelo Santoro, of the Clermont Philharmonic Orchestra, thanking the Township for having them perform at the amphitheater.

Proclamations and Special Presentations: Mr. Kevin Miles came forward to introduce himself to the Board as a recently appointed Judge in Clermont County Municipal Court.

Mr. Dan Mack, Assistant EMS Chief, came forward to present a plaque of recognition to Dana Nichols, Firefighter/Paramedic, who has retired after 20+ years of service to Miami Township. The Trustees thanked Ms. Nichols for her service.

Department Reports: A representative of each department presented a report of activities during the month of July 2013.

Community Development	Mr. Ethridge
Finance	Mr. Ferry
Fire/EMS	Chief Whitworth
Police	Asst. Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mr. Mantel

Old Business: None

New Business: Mr. Tracy made a motion to pay the bills of the Township with 284 checks numbered 115323 - 115607 and 20 electronic checks numbered 209 - 229 for the total amount of \$1,952,147.48 plus payroll and payroll taxes for the week of 07/20/2013 in the amount of \$356,335.12 and payroll and payroll taxes for the week of 08/03/2013 in the amount of \$355,766.26, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised of the need for a Then and Now Certificate in the amount of \$10,956.15.

Mrs. Wolff made a motion to adopt **Resolution 2013-32** authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$10,956.15, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised the Board that the probationary period for Mr. Ethridge has expired and is recommending Lou Ethridge be removed from probation effective August 20, 2013 with a wage adjustment to \$66,400.00.

Mr. Tracy made a motion to approve the personnel action as presented, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk presented a proposed Memorandum of Understanding, from Chief Bailey, between the Township and the Union Institute and University. Mr. Fronk has questions regarding this MOU and the precedent it could set. Mr. Fronk is recommending the Board not approve the MOU with the Union Institute and University.

Mr. Tracy moved to not approve the MOU with the Union Institute and University, seconded by Mrs. Wolff with all voting "AYE".

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Mr. Fronk presented the Township's options for health, dental, vision and life insurance renewal. The Township's Insurance Committee met with representatives from Brower and discussed the options of going with another insurance provider. The committee agreed it would be in the best interest to stay with Anthem for health insurance and Guardian for dental, vision and life.

Mrs. Wolff made a motion to renew our health insurance policy with Anthem, and our dental, vision and life insurance policies with Guardian and recommend the Board authorize the Administrator to execute all renewal documents, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised it is time to renew our contract with our Third Party Administrator for Workers Compensation, and time to establish our worker's compensation rating for 2014. Frank Gates has been the Township's Third Party Administrator for many years and has provided excellent service. Frank Gates is recommending the Township participate in the OTA Group Retrospective Rating Program. Mr. Fronk is recommending the Township continue using Frank Gates as the Township's Worker's Compensation Third Party Administrator in an amount not to exceed \$22,696.00 and that the Trustees enroll in the OTA Group Retrospective Rating Program offered through Frank Gates and to authorize the Township Administrator to execute all documents.

Mr. Tracy moved to recommend the Board of Trustees continue using Frank Gates as the Township's worker's compensation third party administrator in an amount not to exceed \$22,696.00, seconded by Mrs. Wolff with all voting "AYE".

Mrs. Wolff moved to recommend the Board of Trustees enroll in the OTA Group Retrospective Rating Program offered through Frank Gates and recommend the Board authorize the Administrator to execute all documents, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised the Board that the Police Department has some miscellaneous surplus equipment that is no longer necessary for its operation or is obsolete. The surplus equipment consists of three vehicles, two bicycles and one computer. Mr. Fronk is recommending the surplus equipment be disposed of by Internet Auction pursuant to Section 505.10 of the Ohio Revised Code. If no qualified bidders are found within sixty (60) days then he recommends the Police Chief be authorized to dispose of the equipment by destruction or other means.

Mr. Tracy made a motion to adopt **Resolution 2013-33** a resolution authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use by Internet Auction pursuant to Section 505.10 of the Ohio Revised Code, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised the Board that the Police Department wishes to replace a police vehicle that was involved in an accident and was declared a total loss by the insurer. They would like to replace this vehicle with a Ford Police Interceptor Utility Vehicle that is pursuit rated and designed for use by police agencies. The utility vehicle has four wheel drive and is an asset in winter weather or when there is a need to travel off road to provide service. Mr. Fronk reminded the Board that the Ford Crown Victoria, which has been the predominant vehicle in our current fleet, is no longer available. The cost to purchase the utility vehicle will be approximately \$17,900.00 after the payout from the insurance company. The Board noted the change from Crown Vics to sport utility vehicles is a change they are not sure was clearly communicated to them. The Board stated if, eventually, all of the Crown Vics will be replaced they would like to see what the plan is, why those vehicles and a cost analysis.

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Mr. Tracy made a motion to authorize the Police Department to purchase a Ford Police Interceptor Utility Vehicle to replace police vehicle 905, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised the Board that Lasserre Bradley was appointed to fill the unexpired term of Robert McFadden who moved out of the Township. That left an opening for an alternate member. Four candidates were interviewed and as a result of the interviews, staff is recommending Mr. John Rademacher be appointed to the alternate position on the Zoning Commission.

Mrs. Wolff moved to appoint Mr. John Rademacher to the alternate position on the Miami Township Zoning Commission, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised the Board of the need to renew the street lighting district for Ashton Woods, Section 2.

Mr. Tracy made a motion to adopt **Resolution 2013-34** a resolution providing for the procurement of a Street Lighting System, dispensing with the second reading and declaring an emergency for Ashton Woods, Section 2, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk explained they have received a petition for a street lighting district for the Woods at Miami Trails, Section 11, Block C. There are 10 lots with three proposed street lights. The Board will need to hold a public hearing for the proposed street lighting district. Mr. Fronk is recommending the Board set the date for Tuesday, September 17th at 7:00 p.m.

Mrs. Wolff moved to set a public hearing for a proposed street lighting district for the Woods at Miami Trails, Section 11, Block C on Tuesday, September 17, 2013 at 7:00 p.m., seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk presented a list of streets that are totally within a platted subdivision that still have a speed limit of 55 mph. The service department is recommending the speed limit on these streets be lowered to 25 mph.

Mr. Tracy made a motion to adopt **Resolution 2013-35** a resolution lowering the speed limit on certain streets in Miami Township, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk presented an out of Township travel request from the Police Department requesting Chief Steve Bailey attend the International Association of Chiefs of Police Annual Conference in Philadelphia, Pennsylvania October 19 – 23, 2013 at a cost not to exceed \$2,305.00.

Mrs. Wolff made a motion to deny the out of Township travel request presented, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised the Board that he and Mr. Braun, Township Law Director, have work out the indemnification clause in the contract from PSARA for the Phase I study for the property on Sugar Camp Road and is recommending the Board approve the contract with PSARA Technologies in an amount not to exceed \$2,100.00 and authorize the Township Administrator to execute the contract. This contract has been approved as to form by the Township Law Director.

Mr. Tracy moved to approve the contract with PSARA Technologies in an amount not to exceed \$2,100.00 and to authorize the Township Administrator to execute the contract, seconded by Mrs. Wolff with all voting "AYE".

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Public Comment: None

Mr. Tracy made a motion to go into executive session to discuss preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment Pursuant to Section 121.22(G)(4) of the Ohio Revised Code; to discuss the employment and compensation of a public employee Pursuant to Section 121.22(G)(1) of the Ohio Revised Code; to discuss the discipline of a public employee Pursuant to Section 121.22(G)(1) of the Ohio Revised Code and to consider the sale or purchase of property Pursuant to Section 121.22(G)(2) of the Ohio Revised Code, seconded by Mrs. Wolff with all voting "AYE".

Mr. Tracy made a motion to come out of executive session, seconded by Mrs. Wolff with all voting "AYE".

Ms. Wolff moved to set a Special Trustees meeting for Wednesday August 28, 2013 at 4:00 p.m. for the purpose of interviewing candidates for Fire Chief and any other business that may come before the Board, seconded by Mr. Tracy with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 9:50 p.m.

ATTEST: _____
Eric C. Ferry, Fiscal Officer

Karl Schultz, Chairperson