

**MIAMI TOWNSHIP BOARD OF TRUSTEES**

**NOVEMBER 20, 2013**

The Miami Township Board of Trustees met in regular session on Wednesday, November 20, 2013 at 7:00 PM. Trustee Karl Schultz called the meeting to order. Eagle Scout Candidate, Sam Schwear led the Pledge of Allegiance. The invocation was given by Pastor Eric George. Fiscal Officer, Eric C. Ferry, called the roll. Attending were Trustees Karl Schultz, Ken Tracy and Mary Makley Wolff. Mr. Tracy made a motion to approve the minutes of the October 15, 2013 Trustee Business meeting, the October 31, 2013 special meeting, the November 5, 2013 special meeting, the November 11, 2013 Trustee work session and the November 11, 2013 Trustee special zoning hearing, seconded by Mrs. Wolff with all voting "AYE".

**Correspondence:** None

**New Business:** Mr. Fronk advised the Board of one personnel action that needs to be addressed before going into the formal swearing in.

Mrs. Wolff made a motion that Sue Madsen be promoted to the rank of Police Chief in order to serve as the Township's seventh Police Chief and that her annual salary in this position shall be set at \$105,000 with a six month probationary period, seconded by Mr. Tracy with all voting "AYE".

The Board asked Lt. Col. Madsen to come forward, with her family, for the swearing in and pinning on ceremony. Law Director, Joe Braun, swore in Sue Madsen as Police Chief. Chief Madsen thanked many people for their encouragement and support.

**Proclamations and Special Presentations:** Eagle Scout Sam Schwear came forward to discuss his stair project at the Community Park.

**Department Reports:** A representative of each department presented a report of activities during the month of October 2013.

Community Development	Mr. Ethridge
Finance	Mr. Ferry
Fire/EMS	Chief Kelly
Police	Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mr. Mantel
Administrator	Mr. Fronk

**Old Business:** None

**New Business:** Mrs. Wolff made a motion to pay the bills of the Township with 396 checks numbered 116038 - 116434 and 20 electronic checks numbered 262 - 282 for the total amount of \$1,391,170.59 plus payroll and payroll taxes for the week of 10/26/2013 in the amount of \$378,071.03 and payroll and payroll taxes for the week of 11/09/2013 in the amount of \$360,756.62, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised the Board of the need for a then and now certificate.

Mr. Tracy made a motion to adopt Resolution 2013-55 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$7,061.32, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised of personnel actions noting he is recommending removing part-time Firefighter 2/Medic, Jason Peng, from probation effective November 24, 2013 with the following adjusted pay rates: base rate \$16.18; day rate \$20.39 and night rate \$17.51 and to accept the resignation of part-time Maintenance Worker, Eric Wiederhold, effective November 22, 2013.

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Mr. Tracy moved to approve the personnel actions as presented, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised the Board that the Police and Fire Department are in possession of miscellaneous surplus equipment that is no longer necessary for its operation or is obsolete and is recommending it be disposed of by Internet Auction pursuant to Section 505.10 of the Ohio Revised Code and if no qualified bidders are found within sixty (60) days that the Police and Fire Chiefs be authorized to dispose of the equipment by destruction or other means.

Mrs. Wolff made a motion to adopt Resolution 2013-56 a resolution authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use by Internet Auction pursuant to Section 505.10 of the Ohio Revised Code and if no qualified bidders are found within sixty (60) days the Police and Fire Chiefs are authorized to dispose of the equipment by destruction or other means, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk presented information for a contract with Bair Analytics for the Police Department.

Mrs. Wolff moved to execute an Agreement with Bair Analytics, Inc. for their ATAC RAIDS software application at a cost not to exceed \$8,500.00 and authorize the Township Administrator to sign on their behalf, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk presented a Conversion Plan that permits employees to convert a portion of the payout to pensionable income. According to Ohio Public Employees Retirement System, employers with Conversion Plans must update them annually.

Mr. Tracy moved to adopt Resolution 2013-57 a resolution authorizing the adoption of an Annual Conversion Plan in accordance with Ohio Revised Code Section 145.01 and Ohio Administrative Code 145-1-26, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised he has been working with AIM-MRO which is a local manufacturer of high tech aerospace parts. The company currently operates out of three facilities, two in Miami Township and one in Symmes Township. The company plans to consolidate and expand its operation in a new facility to be constructed on the former Hilltop Research property in Miami. The company has requested assistance with the extension of a sewer line from the new Loveland Miami Treatment plant to Wards Corner Road. The package treatment plant on the Hilltop site is antiquated and has a very limited useful life. In conversations with the company and with the county Water Resources Department, a sewer line can be constructed for approximately \$350,000.00. A 10 year 75% TIF will be sufficient to finance the sewer line extension. The extension of this sewer line will have a broader public purpose in that line can serve more than just AIM-MRO. Mr. Fronk has discussed this project with the Superintendent and Treasurer of the Milford School District and they both have agreed this was the type of project TIF's were designed to finance.

Mrs. Wolff made a motion to adopt Resolution 2013-58 a resolution declaring to be public purpose certain public improvements which are necessary for the further development of certain parcels within the Township authorizing the execution of a service Agreement and establishing a Tax Increment Equivalent Fund, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised of the need to renew the street lighting district for White Farm 1 Subdivision.

Mr. Tracy made a motion to adopt Resolution 2013-59 a resolution providing for the procurement of a street lighting system, dispensing with the second reading and declaring an emergency for White Farm 1 Subdivision, seconded by Mrs. Wolff with all voting "AYE".

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Mr. Fronk presented a speed reduction survey by the Service Department that showed streets totally within platted subdivisions that have a speed limit of 55 mph. Mr. Fronk is recommending the Board adopt a resolution to lower the speed limit on those streets.

Mrs. Wolff made a motion to adopt Resolution 2013-60 a resolution lowering the speed limit on certain streets in Miami Township as presented in the document, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk explained the Fire Department has submitted a request to send Captain Brian Gulat and Lt. Steve Wells to the Fire Departments Instructor's Conference in Indianapolis, Indiana from April 6 through April 12, 2014 at a total cost not to exceed \$3,785.00. It was noted that this is a train the trainer conference.

Mr. Tracy moved to approve the Fire/EMS Department out of Township travel request as presented, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk advised the Board that they need to set a public hearing for zoning Case #531.

Mrs. Wolff made a motion to set a public hearing for Case #531 on Monday, December 9, 2013 at 7:00 p.m. and for any other business to come before the Board, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised the Board of the need to set a meeting for a budget hearing and is recommending the Board hear it at the regular work session on Monday, December 9, 2013 at 8:30 a.m.

Mrs. Wolff moved to set a budget hearing for Monday, December 9, 2013 at 8:30 a.m., seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised that each year the Board adopts a resolution that allows the Service Department to plow dedicated but unaccepted streets. This resolution would be effective through April 21, 2014.

Mrs. Wolff made a motion to adopt Resolution 2013-61 a resolution declaring an emergency to exist and authorizing the removal of snow and ice from undedicated roads in accordance with revised code Section 505.82, seconded by Mr. Tracy with all voting "AYE".

**Public Comment:** None

With no further business to come before the Board the meeting was adjourned at 7:50 p.m.

ATTEST: \_\_\_\_\_  
Eric C. Ferry, Fiscal Officer

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Karl Schultz, Chairperson