

# MIAMI TOWNSHIP BOARD OF TRUSTEES

MARCH 18, 2014

The Miami Township Board of Trustees met in regular session on Tuesday, March 18, 2014 at 7:00 PM. Trustee Mary Makley Wolff called the meeting to order and lead the Pledge of Allegiance. The invocation was a moment of silence. Fiscal Officer, Eric C. Ferry, called the roll. Attending were Trustees Mary Makley Wolff and Karl Schultz. Mr. Tracy advised he would not be able to make the meeting. Mr. Schultz made a motion to approve the minutes of the February 19, 2014 business meeting, the February 24, 2014 special meeting and the March 10, 2014 work session, seconded by Ms. Wolff with all voting "AYE".

**Correspondence:** None

**New Business:** Mr. Fronk advised of one personnel action item that needs to be taken care of first. Mr. Schultz made a motion to grant final employment to Mike Mills for the position of Assistant Police Chief, with a six month probationary period, at a starting annual salary of \$97,000.00, effective March 24, 2014, seconded by Ms. Wolff with all voting "AYE".

**Proclamations and Special Presentations:** Police Chief, Sue Madsen, introduced Mike Mills and asked Mr. Mills, his family and the Trustees to stand in front. Chief Madsen gave Mr. Mills' background in law enforcement noting he has been a police officer since 1993 and all of the positions he has held.

Chief Madsen administered the oath of office to Mike Mills as Assistant Chief of Police and Mr. Mills signed that oath. The Pinning Ceremony followed with Assistant Chief Mills' son pinning on the Assistant Chief Badge.

A spokesperson from the Miami Township Quilters Club came forward to present a handmade quilt to Miami Township to be hung in the Civic Center. The spokesperson explained the design of the quilt.

Ms. Wolff noted Chief Jamey Mills, of the Milford Police Department, and County Commissioner Ed Humphrey were in attendance.

**Department Reports:** A representative of each department presented a report of activities during the month of February 2014.

Community Development	Mr. Ethridge
Finance	Mr. Ferry
Fire/EMS	Chief Kelly
Police	Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mr. Mantel
Administrator	Mr. Fronk

**New Business:** Mr. Schultz made a motion to pay the bills of the Township with 239 checks numbered 117195 - 117434 and 10 electronic checks numbered 336 - 346 for the total amount of \$1,038,417.14 plus payroll and payroll taxes for the week of 02/15/2014 in the amount of \$356,441.72 and payroll and payroll taxes for the week of 03/01/2014 in the amount of \$376,289.85, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised of the need for a Then and Now Certificate in the amount of \$20,299.11.

Mr. Schultz made a motion to adopt **Resolution 2014-09** authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$20,299.11, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk presented the following personnel items. Mr. Fronk recommended the Board remove the following Fire/EMS personnel from probation: Jeff Moore, new position of full-time Firefighter/Paramedic Year 2, new pay rate \$23.24, effective date of change 2-28-2014; Daniel Moeller, new position of part-time Firefighter 2/Medic, new pay rates base \$16.18, Day \$20.39, night \$17/51, effective date of change 2-4-2014, Nick Nolan, new position of part-time Firefighter 2/Medic, new pay rates base \$16.18, day \$20.39, night \$17/51, effective date of change 2-4-2014 and to accept the resignation of part-time Firefighter/Paramedic Joshua Dickhaus effective March 18, 2014.

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Mr. Schultz moved to approve the Fire/EMS personnel actions as presented, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk is recommending the Board grant a conditional offer of employment to Jacob Nause for the position of seasonal maintenance worker for the Service Department.

Mr. Schultz moved to approve the Service Department personnel action as presented, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk recommended the Board grant conditional employment to Sami Connor as a YELL Program volunteer and to terminate the employment of Ann Thomas effective March 18, 2014 in the Recreation Department.

Mr. Schultz moved to approve the Recreation Department personnel actions as presented, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised of the need to amend the 2013 Township Appropriations. The final close out of the 2013 accounts, showed minor adjustments need to be made to some expense accounts. The amendment is shown as Exhibit A to Resolution 2014-10.

Mr. Schultz made a motion to adopt **Resolution 2014-10** a resolution amending the Township's 2013 Appropriations, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised all of the collective bargaining negotiations are successfully concluded and is recommending a 2% pay increase for non-bargaining employees for 2014.

Mr. Schultz moved to adopt **Resolution 2014-11** a resolution providing for compensation of Township employees, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised of two contracts for the Board's consideration. The first is a lease with Milford Office Park to lease office/warehouse space that will serve as a temporary Fire/EMS station until such time a permanent station is constructed. The monthly lease will be \$1,500.00 and expect occupancy this summer. The lease has been approved as to form by the Law Director.

The second contract is regarding the bid for the Self Contained Breathing Apparatus (SCBA) purchase. One bid was received from Warren Fire Equipment in the amount of \$238,300.00. The Department received an Assistance to Firefighters Grant that will pay 214,470.00 of the total cost. The remainder (\$23,830.00) will be paid from the Safety fund. Mr. Fronk is recommending the Board accept the bid from Warren Fire Equipment in the amount of \$238,300.00 and authorize the Administrator to enter into agreement for the purchase of SCBA.

Mr. Schultz made a motion to accept the bid from Warren Fire Equipment in the amount of \$238,300.00 and authorize the Administrator to enter into agreement for the purchase of SCBA, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised the Miami Township Fire/EMS Department, the Service Department and Administration are in possession of miscellaneous surplus equipment that is no longer necessary for its operation or is obsolete. Mr. Fronk is recommending the surplus equipment be disposed of the Internet Auction pursuant to Section 505.10 of the Ohio Revised code. If no qualified bidders are found within sixty (60) days then he is recommending the Administrator or appropriate Department Head be authorized to dispose of the equipment by destruction or other means.

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Mr. Schultz moved to adopt **Resolution 2014-12** a resolution authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use by internet auction pursuant to Section 505.10 of the Ohio Revised Code. If no qualified bidders are found within sixty (60) days the Administrator or appropriate Department Head is authorized to dispose of the equipment by destruction or other means, seconded by Ms. Wolff with all voting "AYE".

Mr. Mantel, Service Director, advised during an internal audit the Service Department found a speed reduction survey has never been conducted on certain streets in the Township. These streets are totally within platted subdivisions and have a speed limit of 55 mph. The Service Director is recommending the speed limit on these streets be reduced from 55 mph to 25mph. Mr. Mantel also advised they are caught up on speed studies and this should be the last speed reduction resolution for some time. As streets are turned over to the Township they will be brought before the Board for a reduction at that time.

Mr. Schultz made a motion to adopt **Resolution 2014-13** a resolution lowering the speed limit on certain streets in Miami Township, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised the Board needs to renew the street lighting district for Belle Meade Sections 5 & 6 and with this renewal, he is recommending an adjustment to the per lot assessment to account for inflation. Mr. Fronk advised the street lighting district for these sections in Belle Meade were established in 1994 and there has not been an increase since then. The per lot assessment would increase from \$38.29 per lot to \$49.80 per lot.

Mr. Schultz made a motion to adopt **Resolution 2014-14** a resolution providing for the procurement of a street lighting system, dispensing with the second reading and declaring an emergency for Belle Meade Sections 5 & 6 and increasing the per lot assessment from \$38.29 per lot to \$49.80 per lot, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised the Board with the resignation of Michael Weisensel, from the Board of Zoning Appeals, there is an opening on that Board for the alternate position. After interviews, he is recommending the Board appoint Ms. Carol Turchick to the position of alternate member to the Miami Township Board of Zoning Appeals.

Mr. Schultz moved to appoint Ms. Carol Turchick to the position of alternate member to the Miami Township Board of Zoning Appeals, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised that the regularly scheduled April work session falls the day before the regularly scheduled Trustee business meeting and is recommending the Board reschedule the April work session for April 7, 2014 at 8:30 a.m.

Mr. Schultz made a motion to reschedule the April 14, 2014 work session to April 7, 2014 at 8:30 a.m.

Mr. Mantel explained that the Ohio Department of Transportation is giving the Township an opportunity to join in their bidding process for winter salt to be purchased this summer to restock from the severe winter we had.

Mr. Schultz made a motion to adopt **Resolution 2014-15** a resolution providing for the participation in an Ohio Department of Transportation Contract for the purchase of Sodium Chloride (Rock Salt) and authorize the Township Administrator to execute the Cooperative Purchasing Program Participation Agreement on behalf of the Board, seconded by Ms. Wolff with all voting "AYE".

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**Public Comment:** None

**Executive Session:** Mr. Schultz made a motion to go into Executive Session to consider the sale or purchase of property pursuant to Section 121.22(G)(2) of the Ohio Revised Code and to discuss pending or imminent litigation pursuant to Section 121.22(G)(3) of the Ohio Revised Code, seconded by Ms. Wolff with all voting "AYE".

Mr. Schultz made a motion to come out of Executive Session, seconded by Ms. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 8:25 p.m.

ATTEST: \_\_\_\_\_  
Eric C. Ferry, Fiscal Officer

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Mary Makley Wolff, Chairperson