

MIAMI TOWNSHIP BOARD OF TRUSTEES

APRIL 15, 2014

The Miami Township Board of Trustees met in regular session on Tuesday, April 15, 2014 at 7:00 PM. Trustee Ken Tracy called the meeting to order. The Fire Department's Honor Guard presented colors and led the Pledge of Allegiance. The invocation was given by Ken Tracy. Mr. Schultz moved to appoint Mr. Fronk as Acting Fiscal Officer, seconded by Ms. Wolff with all voting "AYE". Mr. Fronk called the roll. Attending were Trustees Ken Tracy, Mary Makley Wolff and Karl Schultz. Ms. Wolff made a motion to approve the minutes of the March 18, 2014 business meeting, the March 31, 2014 special zoning meeting and the April 7, 2014 work session as presented, seconded by Mr. Schultz with all voting "AYE".

Correspondence: None

New Business: Personnel Items: Mr. Fronk recommended the following Fire/EMS personnel be removed from probation: Chris Luebbe and Jon McKinnish with new position of Full-time Firefighter/Paramedic Year 2 with a new pay rate of \$23.24 with an effective date of 4-3-2014. Mr. Fronk is also recommending the Board remove Chief Steve Kelly from probation and that his annual salary be adjusted to \$104,000.00 annually effective 4-14-2014.

Mr. Schultz moved to remove from probation, Chris Luebbe and Jon McKinnish with new position of Full-time Firefighter/Paramedic Year 2 with a new pay rate of \$23.24 with an effective date of 4-3-2014. Also, to remove Chief Steve Kelly from probation and that his annual salary be adjusted to \$104,000.00 annually effective 4-14-2014, seconded by Ms. Wolff with all voting "AYE".

In the Service Department, to grant a conditional offer of employment to Brad Michael Roettele for the position of Seasonal Maintenance Worker.

Ms. Wolff moved to grant a conditional offer of employment to Brad Michael Roettele for the position of Seasonal Maintenance Worker, seconded by Mr. Schultz with all voting "AYE".

In Administration, to accept the resignation of Josie Wittwer, Multi Media Intern, effective April 15, 2014.

The Board thanked Josie for the dedication and hard work she gave to Miami Township and that her next employer will be very fortunate.

Mr. Schultz moved to accept the resignation of Josie Wittwer, Multi Media Intern, effective April 15, 2014, seconded by Ms. Wolff with all voting "AYE".

Proclamations and Special Presentations: Chief Kelly asked Jeff Moore, who was removed from probation last month, and Chris Luebbe and Jon McKinnish to come forward. Chief Kelly explained the badge ceremony for new Firefighters. Chief Kelly asked for the families of these three men, the Honor Guard, the Trustees and Mr. Fronk to come forward for the badge ceremony. Family members pinned the badge on the Firefighter and Chief Kelly introduced the newest members of the Miami Township Fire/EMS Department.

Department Reports: A representative of each department presented a report of activities during the month of March 2014.

Community Development	Mr. Ethridge
Fire/EMS	Chief Kelly
Police	Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mr. Mantel
Administrator	Mr. Fronk

Old Business: None

New Business: Mr. Schultz made a motion to pay the bills of the Township with 258 checks numbered 117435 - 117693 and 15 electronic checks numbered 347 - 362 for the total amount of \$1,322,595.54 plus payroll and payroll taxes for the week of 03/15/2014 in the amount of \$355,606.50 and payroll and payroll taxes for the week of 03/29/2014 in the amount of \$348,537.86, seconded by Ms. Wolff with all voting "AYE".

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Mr. Fronk advised of the need for a Then and Now Certificate in the amount of \$15,856.99.

Ms. Wolff made a motion to adopt **Resolution 2014-15** authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$15,856.99, seconded by Mr. Schultz with all voting "AYE".

Mr. Fronk advised to correct an error in Resolution 2014-11, amending 2014 pay rates, the Board needs to adopt Resolution 2014-16.

Mr. Schultz made a motion to adopt **Resolution 2014-16** a resolution amending the compensation of Township employees, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk presented three contracts for the Board's consideration. The first is for the Milford Office Park Lease for the temporary Fire/EMS station. The monthly lease will be \$1,500.00. The lease has been approved as to form by the Law Director. Mr. Fronk is recommending the board approve the lease with Milford Office Park, LLC and authorize the Administrator to execute the lease on behalf of the Board in an amount of \$1,500.00 per month.

Mr. Schultz moved to approve the lease with Milford Office Park, LLC and authorize the Administrator to execute the lease on behalf of the Board in an amount of \$1,500.00 per month, seconded by Ms. Wolff with all voting "AYE".

The second contract is with Stanley Security to upgrade the fire alarm and monitoring system in the maintenance building at Evergreen Cemetery. This will replace the out dated and out of compliance panel system. The system will cost \$3,392.00 and a monitoring fee of \$40.00 per month.

Mr. Fronk is recommending the Board approve a contract with Stanley Security in an amount not to exceed \$3,392.00 for the upgrade and an amount of \$40.00 per month for the monitoring and authorize the Township Administrator to execute the contract on behalf of the Board.

Ms. Wolff moved to approve a contract with Stanley Security in an amount not to exceed \$3,392.00 for the upgrade and an amount of \$40.00 per month for the monitoring and authorize the Township Administrator to execute the contract on behalf of the Board.

The last contract is for the replacement of the salt dome roof. The Service Department has received a bid from the Garland Company in the amount of \$90,200.00. There may be time and material costs which could add to that amount. Mr. Fronk is recommending the Board approve the contract at an amount not to exceed \$100,000.00.

Mr. Schultz moved to approve the contract with the Garland Company for the replacement of the salt dome roof in an amount not to exceed \$100,000.00, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised the Board that the City of Milford Police Department has expressed an interest in purchasing a surplus Trek Mountain Bike from Miami Township. The Milford Police Department will pay \$100.00 for the bike. Chief Madsen advised this is an original bike from when our bike unit began. Mr. Fronk is recommending the Board adopt a resolution for this disposal of surplus equipment to another political subdivision.

Ms. Wolff made a motion to adopt **Resolution 2014-17** a resolution disposing of surplus equipment and authorizing the sale of surplus equipment to another political subdivision and dispensing with the second reading, seconded by Mr. Schultz with all voting "AYE".

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Mr. Fronk advised the Board that the Miami Township Police department is in possession of miscellaneous surplus equipment that is no longer necessary for its operation or is obsolete. Mr. Fronk is recommending the surplus equipment be disposed of by Internet Auction pursuant to Section 505.10 of the Ohio Revised Code. If no qualified bidders are found within sixty (60) days the he is recommending the Administrator or appropriate Department Head be authorized to dispose of the equipment by destruction or other means. Mr. Fronk advised a list of the surplus equipment is shown as Exhibit A of the resolution.

Mr. Schultz moved to adopt **Resolution 2014-18** a resolution authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use by Internet Auction pursuant to Section 505.10 of the Ohio Revised Code, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised of the need to renew two (2) lighting districts. The first is Hunt Club Section 7B with a recommended annual adjustment of \$33.64 per lot from \$28.24 per lot due to inflation. The second lighting district is for Hunters Valley II C with no adjustment per lot, it will stay at \$33.00 per lot.

Mr. Schultz made a motion to adopt **Resolution 2014-19** a resolution providing for the procurement of a street lighting system, dispensing with the second reading and declaring an emergency for Hunt Club Section 7B, seconded by Mr. Tracy with Mr. Schultz and Mr. Tracy voting "AYE". Ms. Wolff recused herself from voting.

Ms. Wolff made a motion to adopt **Resolution 2014-20** a resolution providing for the procurement of a street lighting system, dispensing with the second reading and declaring an emergency for Hunters Valley II C, seconded by Mr. Schultz with all voting "AYE".

Mr. Fronk advised the Board they received a letter from the County Auditor's office regarding our Certificate of Resources for the 2014 Township Appropriations. There were some accounts where the Township's Appropriations slightly exceeded the County's estimate of our resources for 2014. Mr. Fronk advised the Board needs to adopt a resolution amending the Township's 2014 appropriations.

Ms. Wolff made a motion to adopt Resolution 2014-21 a resolution amending the Township's 2014 annual appropriations as presented, seconded by Mr. Schultz with all voting "AYE".

Public Comment: None

Executive Session: Ms. Wolff made a motion to go into Executive Session to discuss pending or imminent litigation pursuant to Section 121.22(G)(3) of the Ohio Revised Code and to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiate with other political subdivisions respecting requests for economic development assistance pursuant to Section 121.22(G)(8) of the Ohio Revised Code, seconded by Mr. Schultz with all voting "AYE".

Ms. Wolff made a motion to come out of Executive Session, seconded by Mr. Schultz with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 8:07 p.m.

ATTEST: _____
Larry Fronk, Acting Fiscal Officer

Ken Tracy, Chairperson