

MIAMI TOWNSHIP BOARD OF TRUSTEES

DECEMBER 16, 2014

The Miami Township Board of Trustees met in regular session on Tuesday, December 16, 2014 at 7:00 PM. Trustee Ken Tracy called the meeting to order and led the Pledge of Allegiance. The invocation was given by Ken Tracy. Fiscal Officer Mr. Ferry called the roll. Attending were Trustees Ken Tracy, Mary Makley Wolff and Karl Schultz. Ms. Wolff made a motion to approve the minutes of the November 18, 2014 business meeting, the November 19, 2014 special meeting with Zoning Commission and the December 8, 2014 Trustee work session / budget meeting, seconded by Mr. Schultz with all voting "AYE".

Correspondence: None

Proclamations and Special Presentations: None

Department Reports: A representative of each department presented a report of activities during the month of October 2014.

Community Development	Mr. Ethridge
Finance	Mr. Ferry
Fire/EMS	Chief Kelly
Police	Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mike Mantel
Administration	Mr. Fronk

Old Business: None

New Business: The agenda was taken out of order and the business of the Spirit of 76 was discussed. The Board thanked Bill Knepp for his work and dedication to the Korean War Memorial. As such, Mr. Knepp is stepping down from his role as advocate and fundraiser for the project. To fill the void, Mr. Knepp is recommending the Board of Trustees appoint a standing committee that will advise the Board on the future development and maintenance of the Spirit of 76 Park. Seven individuals have expressed an interest to serve and they are: Chris Lohrman, Louis Lasley, Cliff Riley, Bob Sterling, Kevin McDarty, Sharon Francis and Gary Knepp. Mr. Lohrman is willing to chair the committee.

Mr. Schultz made a motion to appoint a standing committee to advise the Board on the future development of the Spirit of 76 Park, seconded by Ms. Wolff with all voting "AYE".

Mr. Schultz made a motion to pay the bills of the Township with 283 checks numbered 119569 - 119852 and 13 electronic checks numbered 488 - 501 for the total amount of \$1,353,237.62 plus payroll and payroll taxes for the week of 11/22/2014 in the amount of \$379,764.03 and payroll and payroll taxes for the week of 12/06/2014 in the amount of \$600,952.70, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised of the need for a Then and Now Certificate in the amount of \$15,914.11.

Ms. Wolff made a motion to adopt **Resolution 2014-74** authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$15,914.11, seconded by Mr. Schultz with all voting "AYE".

Mr. Fronk presented two personnel actions to the Board. First was to recommend Andrew Julian Webber for a conditional offer of employment as a volunteer member of the Miami Township Fire & EMS Department.

Mr. Schultz moved to approve the Fire & EMS personnel action as presented, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk recommended the Board accept the resignation of Lou Ethridge, Community Development Director, effective December 31, 2014.

Ms. Wolff moved to approve the resignation of Lou Ethridge effective December 31, 2014, seconded by Mr. Schultz with all voting "AYE". The Board thanked Mr. Ethridge for his service to the Township.

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Mr. Fronk advised that there is a need to amend the 2014 Township Appropriations and due to increased or decreases in revenue or expenditures in certain funds, it is necessary to amend the approved 2014 appropriations to match the actual revenues and expenditures. Many of the amendments are within TIF funds. Mr. Fronk is recommending the Board adopt Resolution 2014-75 a resolution amending the Township's 2014 Appropriations.

Mr. Schultz made a motion to adopt **Resolution 2014-75** a resolution amending the Township's 2014 Appropriations, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk presented the final 2015 budget. At the December 8, 2014 Budget Hearing the Board suggested some changes and those changes were made. Mr. Fronk is recommending the 2015 budget as presented.

Ms. Wolff moved to approve the Miami Township 2015 budget as presented, seconded by Mr. Schultz with all voting "AYE". The Board thanked staff for a job well done.

Mr. Fronk advised the Board of the need for the adoption of a resolution adopting the Township's 2015 Annual Appropriations.

Mr. Schultz moved to adopt **Resolution 2014-76** a resolution adopting the Township's 2015 Annual Appropriations, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk presented the employee pay rate for the following year. The members of Collective Bargaining units will be as follows: International Association of Firefighters will be 1%, Teamsters (Service Department) will be 1.5%, FOP Police Sergeants will be 2% and the FOP Patrol Officers will be 2%. The pay rates for non-bargaining employees will be presented to the Board in January.

Ms. Wolff made a motion to adopt **Resolution 2014-77** a resolution providing for the compensation of Township employees, seconded by Mr. Schultz with all voting "AYE".

Mr. Fronk recommended the Board adopt a resolution that will permit the Township to collect advance taxes in 2015. This is a practice we have followed for many years.

Mr. Schultz made a motion to adopt **Resolution 2014-78** a resolution requesting advance of taxes collected, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk recommended the Board adopt a resolution authorizing the travel expenses for the Board of Trustees and Fiscal Officer as they are required to attend various out-of-Township conferences, meetings, training programs that are necessary in the performance of their Township duties and responsibilities.

Ms. Wolff made a motion to adopt **Resolution 2014-79** a resolution approving travel expenses for Township Trustees and Township Fiscal Officer, seconded by Mr. Schultz with all voting "AYE".

Mr. Fronk recommended the Board adopt a resolution authorizing the compensation of each member of the Board of Trustees and Fiscal Officer. The compensation shall be the maximum compensation permitted per the Ohio Revised Code and it shall be an annual salary to be paid in equal monthly payments.

Mr. Schultz made a motion to adopt **Resolution 2014-80** a resolution authorizing the compensation of the Township Trustees and Township Fiscal Officer, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised the Board they need to set a public hearing for a re-zoning request of 48.22 acres on Wards Corner Road, west of I-275. The applicant is requesting to re-zone the property from R-3 Multi Family to R-3 Multi Family with an R-PUD Overlay. This is Case #536 that was heard by the Miami Township Rural Zoning Commission.

Ms. Wolff made a motion to set January 6, 2015 at 7:00 p.m. for the public hearing for Case #536, seconded by Mr. Schultz with all voting "AYE".

Mr. Fronk advised of the need to renew the street lighting district for Chadwick Farm Subdivision.

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Mr. Schultz made a motion to adopt **Resolution 2014-81** a resolution providing for the procurement of a street lighting system, dispensing with the second reading and declaring an emergency for Chadwick Farm Subdivision, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised that at the end of each year the Board of Trustees appoint two Township representatives to the Volunteer Fire Fighter's Dependents Fund Board. Historically the Township Administrator and the Fire Chief have been appointed and that is what he is recommending.

Ms. Wolff moved to appoint Larry Fronk, Township Administrator, and Steve Kelly, Fire Chief, to the Volunteer Fire Fighter's Dependents Fund Board, seconded by Mr. Schultz with all voting "AYE".

Mr. Fronk advised the Township's energy broker, Energy Alliances, has chosen Duke Energy Retail Sales, LLC as the electricity provider for the Miami Township Electric Aggregation Program. The agreement is for two years and outlines the responsibilities of Duke Energy Retail to provide electricity and administrative support relating to the implementation of the aggregation program. Once the agreement is executed the next steps include: certification by PUCO to provide electric aggregation service to the residents of Miami Township, Miami Township will hold two public meetings on the aggregation program, preparation and mailing the opt-out letter to eligible Township residents, customers will be enrolled in the Electric Aggregation Program, a per kilowatt hour price will be locked in and the program will be fully implemented with the April 2015 meter reading. The Township law Director has reviewed and approved the contract. Mr. Fronk is recommending the Board of Trustees approve a Master Agreement to provide electric generation supply and related services by and between Miami Township, Clermont and Duke Energy Retail Sales, LLC and authorize the Township Administrator to sign the agreement on behalf of the Board. The Board asked how the Township will communicate this to the public. Mr. Fronk stated it will be on our website, our Facebook page, Twitter, our TV channel, it will be advertised in the local paper and if the timing is right in the newsletter.

Mr. Schultz made a motion to approve a Master Agreement to provide electric generation supply and related services by and between Miami Township, Clermont and Duke Energy Retail Sales, LLC and authorize the Township Administrator to sign the agreement on behalf of the Board, seconded by Ms. Wolff with all voting "AYE".

Mr. Fronk advised the contract between Loveland/Symmes Fire Department and Miami Township is expiring. This contract helps Miami Township by responding to the area in the far north east section of the Township. Miami would have to drive by the Loveland Fire Station to access that part of the Township. Chief Kelly has been in negotiations with the Chief of Loveland/Symmes Fire Department and received the following from the Loveland/Symmes Chief: A two-year contract to provide coverage for that part of Miami Township at \$8,000.00 per year. Mr. Fronk noted that is \$2,000.00 less than the previous contract. Mr. Fronk is recommending the Board of Trustees approve the contract with Loveland/Symmes Fire Department and authorize the Township Administrator to sign the contract on behalf of the Board.

Ms. Wolff moved to approve the contract with the Loveland/Symmes Fire Department as presented, seconded by Mr. Schultz with all voting "AYE".

Mr. Fronk advised the Browersville Police Department was to purchase a Miami Township Crown Victoria Police Cruiser. A resolution was adopted on November 18, 2014 for the transfer of surplus equipment to another political subdivision. Unfortunately, the Browersville Police Department listed the wrong vehicle in their letter to Miami Township. Browersville has submitted an amended request for the correct vehicle. Mr. Fronk is recommending the Board adopt Resolution 2014-82 amending Resolution 2014-63 for this disposal of surplus equipment.

Mr. Schultz made a motion to adopt Resolution 2014-82 a resolution amending Resolution 2014-63 disposing of surplus equipment and authorizing the sale of surplus equipment to another political subdivision and dispensing with the second reading, seconded by Ms. Wolff with all voting "AYE".

Mr. Tracy advised it is normal policy for the Trustees to have their re-organization at the last meeting of the year to determine chair, vice chair and date and times of their meetings for the next year. Mr. Tracy made a motion that the Chair of the Board be Mary Makley Wolff and the Vice Chair be Karl Schultz, seconded by Mr. Schultz with all voting "AYE".

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Mr. Schultz moved to set the work session meetings for the second Monday of each month at 8:30 a.m. and the business meetings for the third Tuesday of each month at 7:00 p.m. and that meetings are subject to change, seconded by Ms. Wolff with all voting "AYE".

Public Comment: Mr. Marv Hudson, of Pinto Place, came forward to remind the Board of the 2015 Run For The Poor that will be held Saturday, June 13, 2015. Mr. Hudson also thanked the Board for all they do and their support.

Executive Session: Mr. Schultz moved to go into Executive Session to discuss the employment or compensation of a public employee pursuant to Section 121.22(G)(1) of the Ohio Revised Code, to consider the sale or purchase of property pursuant to Section 121.22(G)(2) of the Ohio Revised Code and to discuss pending or imminent litigation pursuant to Section 121.22(G)(3) of the Ohio Revised Code, seconded by Ms. Wolff with all voting "AYE".

Mr. Schultz moved to come out of Executive Session, seconded by Ms. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 9:05 p.m.

ATTEST: _____
Eric C. Ferry, Fiscal Officer

Ken Tracy, Chairperson