

## MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

OCTOBER 7, 2013

The Miami Township Board of Trustees met in work session on Monday, October 7, 2013 at the Miami Township Civic Center. Chairperson Karl Schultz called the meeting to order at 8:33 a.m. Present were: Karl Schultz, Ken Tracy and Mary Wolff. Mr. Ferry called the roll.

Mr. Fronk advised that after an intense application and interview process for the position of Chief of Miami Township Fire and EMS, the Board offered conditional employment to Mr. Stephen Kelly. Mr. Kelly has successfully met all of the conditions and Mr. Fronk is recommending the Board make a final offer of employment to Mr. Kelly.

Mrs. Wolff made a motion to make a final offer of employment to Mr. Stephen Kelly for the position of Chief of the Miami Township Fire and EMS Department effective October 15, 2013 at an annual salary of \$100,000.00 with a six (6) month probationary period, seconded by Mr. Tracy with all voting "AYE".

Mr. Fronk advised that the Board that each year they establish the date and time for Trick or Treat. Traditionally, the Board has set Trick or Treat on the actual day of Halloween and he is recommending the Board continue the tradition and set October 31, 2013 from 6:00 p.m. to 8:00 p.m. as Trick or Treat.

Mr. Tracy moved to set Trick or Treat on Thursday, October 31, 2013 from 6:00 p.m. to 8:00 p.m. in Miami Township, seconded by Mrs. Wolff with all voting "AYE".

Mr. Fronk discussed the Capital Project of Wards Corner Road Phase I noting the first phase is the construction of the access road near the new cardiac rehabilitation center and the work on Phase I should be complete by late November. Phase 2 will be the widening of Wards Corner Road from Tri Ridge Blvd. to Carespring.

Mr. Mantel advised the board that all resurfacing of road in Miami Township is complete and the sealer and striping will be done as soon as possible, weather dependant. Mr. Mantel noted the program was under budget and all went well.

Mrs. Thibodeau updated the Board regarding moving forward on accepting credit cards for payment of reservations and registration fees for Recreation. She noted the Recreation contracts/agreements for facility use has been streamlined by cutting out deposit checks and the non-resident fees. The department will have virtual tours of facility rooms and they hope to go live with credit cards on October 21<sup>st</sup>.

Mr. Fronk advised the Fire Department is requesting approval of an agreement with the UL company that will test all the pumps on the engines, test all functions on the aerial truck and test all the ground ladders. The equipment will be inspected and tested to national Fire Protection Association standards. The agreement is not to exceed \$6,000.00. This agreement has been submitted to the Law Director for review and approval. This will be an agenda item at the October 15<sup>th</sup> business meeting.

Mr. Fronk advised new federal regulations have required our health insurance broker to execute and agreement with their clients relating to privacy and HIPAA. The agreement states Miami Township will not disclose protected health information and there is no cost associated with this agreement. This agreement has been submitted to the Law Director for review and approval. This will be an agenda item at the October 15<sup>th</sup> business meeting.

Mr. Fronk advised of a program through the office of the Ohio Attorney General designed to help communities remove abandoned and blighted structures. In 2013 Clermont County received \$1.175 million and the Department of Community and Economic Development administers the program for the County. Mr. Ethridge noted this is for residential only, the Township finds the owner and has them sign off on the demolition and the County does the rest, including the title search, environmental assessments, prepare bid and contract documents, bid the project and manage the demolition. The average cost to demo is \$4,000.00 to \$10,000.00. There is no local match and no lien is put on the property.

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Mr. Tracy made a motion to go into Executive Session to discuss the employment and compensation of a public employee pursuant to Section 121.22(G)(1) of the Ohio Revised Code, to prepare for, conduct or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to Section 121.22(G)(4) of the Ohio Revised Code and to consider the sale or purchase of property pursuant to Section 121.22(G)(2) of the Ohio Revised Code, seconded by Mrs. Wolff with all voting "AYE".

Mr. Tracy moved to come out of Executive Session, seconded by Mrs. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 10:09 a.m.

ATTEST: \_\_\_\_\_  
Eric Ferry, Fiscal Officer

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Karl Schultz, Chairperson