

## MIAMI TOWNSHIP BOARD OF TRUSTEES WORK SESSION

NOVEMBER 11, 2013

The Miami Township Board of Trustees met in work session on Monday, November 11, 2013 at the Miami Township Civic Center. Chairperson Karl Schultz called the meeting to order at 8:35 a.m. Present were: Karl Schultz, Ken Tracy and Mary Wolff. Mr. Ferry called the roll.

Mr. Fronk explained that Will Menz, Multimedia Coordinator, will provide an update on the new Township web page. Mr. Menz presented a demo of the new web page by going through each department's page. The Trustees would like the Senior Center added to the page.

Brenda Wilson, of the Recreation Department, gave a presentation of the new credit card payment process. She noted it has been a success and this was a great time of year to get it up and running.

Mr. Mantel, Service Director, updated the Board regarding a keyless entry system for Township buildings. Mr. Mantel stated our current system is requiring continued maintenance and the Service Department cannot make changes to existing cards or add new cards. By the Township owning the software and taking a more active role in the system we can eliminate a monthly maintenance expense and it can be used with our time keeping software and is expandable if we want to add additional doors or entire building/locations. There was a discussion about adding the Leming House and remote locking and unlocking to help with crime prevention. Mr. Mantel gave the breakdown of the cost for the system and advised there are sufficient funds in the 2013 budget to pay for the upgrade. The Trustees agreed with the findings and advised Mr. Mantel to proceed with the upgrades.

Police Chief Madsen advised the Board of a software package that would aid in their enforcement and intelligence activities. The software will allow the department to sort and analyze data from incident and offense reports as well as dispatch reports for purpose of predicting criminal activity. This will allow the department to make the best deployment resources to deter or interrupt criminal activity. The Board felt this is good tool and advised Chief Madsen to proceed with the new software.

Chief Madsen is requesting approval to enter into an agreement with the OHIO BMV for access to motor vehicle title records. The Department has been using the record search, however due to recent scrutiny of these and other systems at the state level the Ohio BMV has been distributing these agreements to agencies for execution. The Law Director has the agreement and is reviewing it for approval as to form. The agreement will be on 11-20-13 business meeting agenda.

Mr. Fronk advised that employers with OPERS Conversion Plans must update them annually. He has sent the draft plan and it has been reviewed by OPERS and tentatively approved. This will be a resolution at the 11-20-13 business meeting.

Mr. Fronk advised that AIM-MRO is a local manufacturer of high tech aerospace parts and is looking to consolidate and expand its operation in a new facility in Miami. The company has requested assistance with the extension of a sewer line from the new Loveland Miami treatment plant to Wards Corner Road. Mr. Fronk advised that he discussed this project with the Superintendent and Treasurer of the Milford School District and they both agreed this was the type of project TIF's were designed to finance and have no objections. The Board agreed that this is good use of a TIF. This will be on the 11-20-13 business meeting agenda.

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Mr. Fronk advised the Board adopted a resolution that permitted the Township to participate in the Move Ohio Forward Program. Mr. Fronk advised the participation was limited to the portion of the program that provided 100% funding for the demolition and funding for this portion of the program is limited. The Moving Forward program also provides a 50/50% split where the Township would provide 50% of the cost of demolishing the structure. In order to participate in this portion the Township must adopt a Resolution that specifies and amount of money that will be available to match the county's grant. Mr. Fronk is recommending the Township commit an amount not to exceed \$10,000.

Mrs. Wolff made a motion to adopt Resolution 2013-54 a resolution authorizing the Board of County Commissioners, Clermont County, Ohio to file an application with the Ohio Attorney General's Office to participate in the Moving Ohio Forward Grant Program and not to exceed \$10,000.00 match in accordance with grant guidelines, seconded by Mr. Tracy with all voting "AYE".

Krystin Thibodeau advised the Board that she was contacted by an out of state organization requesting to hold a soccer tournament at Miami Meadows Park. The tournament would be held June 7 & 8, 2014. They have agreed to the same terms as the Dog Days Tournament organization. After discussion, the Board agreed this was not a good time to close the park for a soccer tournament.

Mr. Fronk advised the Police and Fire Department have a request for disposal of surplus equipment. This will be an agenda item at the 11-20-13 business meeting.

Mr. Mantel updated the Board on the decorating of the new Gateway for the holidays.

Mr. Fronk advised the Board he received an out of Township travel request, for training, from the Fire Department. This will be an agenda item at the 11-20-13 business meeting.

Mrs. Wolff made a motion to go into Executive session to consider the sale or purchase of property Pursuant to Section 121.22(G)(2) of the Ohio Revised Code, to discuss the employment and compensation of a public employee Pursuant to Section 121.22(G)(1) of the Ohio Revised Code and to discuss preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment Pursuant to Section 121.22(G)(4) of the Ohio Revised Code, seconded by Mr. Tracy with all voting "AYE".

Mr. Tracy made a motion to come out of Executive Session, seconded by Mrs. Wolff with all voting "AYE".

With no further business to come before the Board the meeting was adjourned at 10:45 a.m.

ATTEST: \_\_\_\_\_  
Eric Ferry, Fiscal Officer

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Karl Schultz, Chairperson