

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Fiscal Officer
FROM: Steve Kelly, Township Administrator
DATE: January 21, 2025
SUBJECT: **Business Meeting Agenda**
OTHER: Trustee Meeting Room, 7:00 p.m.

- I. **Call to Order** – Chairperson Schulte
- II. **Pledge of Allegiance** – Chairperson Schulte
- III. **Invocation** – Chairperson Schulte
- IV. **Roll Call** – Mr. Ferry
- V. **Ceremonies** – Keith Bullock will be sworn in as Police Lieutenant, Tyler Foster as Police Sergeant, and Ryan Rees as Police Corporal. Additionally, Officer Andrew Ryan will be presented with the Police Department’s “Employee of the Year” award.
- VI. **Approval of Minutes** –
December 09, 2024 Work Session
December 17, 2024 Business Session
- VII. **Department Reports** –
 - A. Community Development – Mr. Elliff
 - B. Finance – Mr. Ferry
 - C. Fire & EMS – Chief Jetter
 - D. Police – Chief Hirsch

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- E. Recreation – Mr. Himes
- F. Service – Mr. Burdsall
- G. Administration – Admin. Kelly

VIII. Old Business – None.

IX. New Business –

Agenda Item # 1 – Personnel – Mrs. Asher

Agenda Item # 2 – Payment of Bills – Administrator Kelly

Agenda Item # 3 – Then and Now (R2025-02) – Administrator Kelly

Agenda Item # 4 – Enterprise Vehicle Order – Administrator Kelly

Agenda Item # 5 – Network IT Projects – Administrator Kelly

Agenda Item # 6 – Job Descriptions – Mrs. Asher

Agenda Item # 7 – PD Vehicle Upfitting – Chief Hirsch

Agenda Item # 8 – GFOA Conference – Administrator Kelly

Agenda Item # 9 – PD Circuit Panel Replacement – Chief Hirsch

Agenda Item # 10 – PUCO Grant – Chief Jetter

Agenda Item # 11 – Cab and Chassis Purchase (R2025-03) – Mr. Burdsall

Agenda Item # 12 – Whole Blood Program – Chief Jetter

Agenda Item # 13 – 2025 Street Resurfacing List – Mr. Burdsall

Agenda Item # 14 – Connector Boat Direct Sale (R2025-04) – Chief Jetter

Agenda Item # 15 – FAST25 Training – Chief Jetter

Add Ons – None.

[THIS CONCLUDES THE BUSINESS PORTION OF OUR MEETING].

Public Comment – Place held.

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Executive Session – The Board will enter Executive Session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the compensation of a public employee and 121.22(G)(8) to consider confidential information related to the marketing plans, specific business strategy or personal financial statements of an applicant for economic development assistance related to a request for economic development assistance permitted under Ohio law. We are also inviting the applicant to participate in the executive session with the Board related to the request for assistance.

SPECIAL NEEDS ACCOMMODATION –

If you have a disability and you require assistance while attending this meeting, please contact the Township Offices at (513) 248-3725 at least 72 hours before the meeting to ensure arrangements for accommodation by Miami Township.