

OFFICIAL MEMO
OFFICE OF THE ADMINISTRATOR



TO: Board of Trustees
CC: Eric Ferry, Fiscal Officer
FROM: Steve Kelly, Township Administrator
DATE: April 13, 2026
SUBJECT: **Work Session Agenda**
OTHER: Trustee Meeting Room, 7:00 p.m.

- I. Call to Order** – Chairperson Ken Tracy
- II. Pledge of Allegiance** – Chairperson Ken Tracy
- III. Roll Call** – Mr. Eric Ferry
- IV. Presentations** –
 - 1. Amy Foley, Executive Director and Co-Founder of the Tri-State Peer Support Team, will be recognizing employees from the police department and fire department for their work in providing assistance to first responders in the region which has brought great credit to Miami Township.
 - 2. Bill DeHass of Clermont Seniors will present on their upcoming Senior Services Levy.
- V. Reports** – Finance (February)
- VI. Work Session Agenda** –
 - Agenda Item # 1** – Personnel – Mrs. Asher
 - Agenda Item # 2** – Ohio Plan Renewal – Administrator Kelly
 - Agenda Item # 3** – Business 28 Sidewalk Funding (**R2026-13, 14**) – Administrator Kelly

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Agenda Item # 4 – iWorq Online Permitting – Mr. McCormack

Agenda Item # 5 – Large Salt Truck Upfit – Mr. Burdsall

Agenda Item # 6 – Boiler Repair – Chief Jetter

Agenda Item # 7 – Elevator Modernization – Mr. Burdsall

Agenda Item # 8 – CelleBrite Renewal – Chief Hirsch

Agenda Item # 9 – Dry Run Road Geotech Agreement – Mr. Burdsall

Agenda Item # 10 – Fall Prevention Grant – Chief Jetter

Agenda Item # 11 – PD Job Description – Mrs. Asher

Agenda Item # 12 – Proposed Fee Schedule – Mr. McCormack

Add Ons – None.

[THIS CONCLUDES THE BUSINESS PORTION OF OUR MEETING].

Public Comment

Executive Session – The Board will enter into Executive Session pursuant to Ohio Revised Code Section 121.22(G)(2) to consider the sale of property and Ohio Revised Code 121.22(G)(3) to conference with counsel regarding pending or imminent court action.

SPECIAL NEEDS ACCOMMODATION –

If you have a disability and you require assistance while attending this meeting, please contact the Township Offices at (513) 248-3725 at least 72 hours before the meeting to ensure arrangements for accommodation by Miami Township.