

BOARD OF TRUSTEES  
MARY MAKLEY WOLFF  
KENDAL A. TRACY  
MARK C. SCHULTE

FISCAL OFFICER  
ERIC C. FERRY

ADMINISTRATOR /  
PUBLIC SAFETY DIRECTOR  
STEPHEN M. KELLY



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513-248-3725  
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COMMUNITY DEVELOPMENT  
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SERVICE DEPARTMENT  
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POLICE DEPARTMENT  
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513-248-3700  
RECREATION  
513-248-3727

MIAMI TOWNSHIP  
6101 MEIJER DRIVE • MILFORD, OH 45150-2189

## RESOLUTION 2026-17

The Board of Trustees of Miami Township, Clermont County, Ohio met in regular session at the Miami Township Civic Center on April 21, 2026, with the following members present: Mark Schulte, Ken Tracy and Mary Makley Wolff.

A motion was made to adopt the following Resolution:

### **A RESOLUTION AFFIRMING AND APPROVING THE BOARD'S MEETING POLICIES AND DISPENSING WITH THE SECOND READING AND DECLARING AN EMERGENCY**

**WHEREAS**, pursuant to Ohio Revised Code Section 121.22(F), and its Home Rule Authority, Miami Township (the "Township") seeks to adopt a policy regarding notice and procedures for conducting regular and special meetings of the Board of Trustees (the "Board"); and

**WHEREAS**, the Township has followed these procedures in the past when notifying the public of regular and special meetings, and seeks to affirm these policies going forward; and

**WHEREAS**, hereafter, these policies and procedures shall be adopted annually by the Board when it approves the schedule for conducting its regular monthly meetings each year.

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Miami Township, Clermont County, Ohio as follows:

**SECTION 1:** The Board does affirm its past policy and practice and adopt going forward that annually the Board shall adopt a schedule for conducting its regularly scheduled meetings. The date and time of a regularly scheduled meeting of the Board may be changed or cancelled, and the place of a regular meeting may be changed, by a majority vote of the Board. Notwithstanding the foregoing, the Chair of the Board may cancel a regularly scheduled meeting in the event he or she is advised that there will not be a quorum present to conduct business, and may authorize that a meeting be conducted, or members may attend, by video-conference or teleconference if permitted by law.

**SECTION 2.** The Board does affirm its past policy and practice and adopt going forward the policy that a special meeting of the Board may be called by the Chair of the Board upon at least 24 hours notice to each member of the Board, served personally, by electronic mail, or left at his or her usual place of residence. A Notice of Special Board meeting shall be posted at the Township Civics Center at least 24 hours prior to the meeting with appropriate notice to any news media requesting such notifications. Additionally, notice may be posted on the Township's official Facebook page at least 24 hours prior to the meeting, or on the Township's website. Special meetings shall focus only on the subjects contained in the notice. This does not impair the ability of the Board to conduct an emergency meeting consistent with Ohio law.

**SECTION 3:** The Board does hereby dispense with the requirement that this Resolution be read on two separate days, pursuant to Section 504.10 of the Ohio Revised Code, and authorizes the adoption of this Resolution upon its first reading.

**SECTION 4:** That this Board hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

**SECTION 5:** This Resolution shall take effect at the earliest period allowed by law.

**SECTION 6.** This Resolution is hereby declared to be an emergency measure necessary for the preservation of the health, safety, welfare and morals of Miami Township specifically in order to allow for the Township to immediately affirm and adopt this policy for the benefit of its residents in order to allow them to know of the policies and procedures for conducting such meetings, and this legislation shall take effect immediately upon its passage by the affirmative vote of all members of the Board.

First Reading: April 21, 2026

Second Reading: Dispensed with

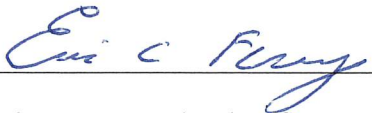
Effective: April 21, 2026

Trustee Schulte made the Motion and it was seconded by Wolff. On the roll call being called the vote resulted as follows:

Mr. Schulte	<u>✓</u>
Mr. Tracy	<u>✓</u>
Ms. Wolff	<u>✓</u>

Resolution 2026-17 was adopted April 21, 2026.

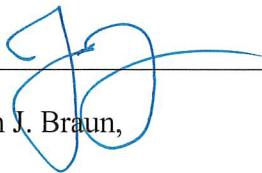
**ATTEST:**



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Eric C. Ferry, Fiscal Officer

**APPROVED AS TO FORM:**




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Joseph J. Braun,  
Township Law Director

**CERTIFICATION OF FUNDS**

I hereby certify that at the time of making of this certification the amount required to meet the obligations set forth in this Resolution has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrance.



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Eric C. Ferry

Fiscal Officer, Miami Township

